



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**VALABALLARY CHANNABASAVESHWAR EDUCATION
SOCIETY'S ARTS AND COMMERCE COLLEGE**

GULBARGA-RAICHUR BYE-PASS ROAD, LINGASUGUR - 584 122.

584122

www.vcblngsr.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

THE MANAGEMENT

Lingasugur or Lingasugur Chavani, a small town of rural image, has a great history of its identity. According to the inscription of Kardakal 400 it was the capital of Raja Billama. Then it became district place during Nizam rule. After Independence it became a Taluka as well as a revenue sub-division of Raichur.

Valaballary Channabasaveshwar Arts and Commerce College, Lingasugur had been established in the year 1984. Sri. Basavaraj Patil Anwari an Ex- Central and State Minister and Sri. Hampanagouda Badarli an Ex-MLA of Sindhanoor was the real strength and spirit behind the establishment of this education society. Realizing the importance of Higher education for this educationally backward area, they thought of establishing higher educational institutions, as a result the Valaballary Channabasaveshwar Arts and Commerce College came into existence in 1984.

ABOUT THE COLLEGE.

With the aim to give higher education to educationally backward people our Honorable president Sri. Basavaraj Patil Anwari has founded this college in 1984, with the blessings of Sri Valaballary Channabasaveshwar Swamiji. In the beginning the strength of the college was very less, as the years passed on the flow of strength improved. To meet the needs of students of all sections of the society and to encourage their employability, several optional subjects have been introduced. Recently we have introduced “Optional English” and Career Oriented Programmes” and add-on courses in “Computer Applications, Human Rights and Panchayat Raj Rural Administration”.

Our College affiliated to Gulbarga University, Kalburgi and received permanent affiliation. It is recognized under 2f and 12B by the UGC. In 2005 & 2015 the NACC team visited the college and accredited with “B” grade. The College located in the Lingasugur town with a sprawling campus of 7.32 acres. It offers B.A., B.Com programmes. It has a very good academic faculty with 5 Ph.D., 06 M. Phil, and 1 NET cleared. It has well experienced

and trained administrative staff. It has a very good academic record with many of its alumni occupying and adoring the highest positions in the government and society.

Vision

EDUCATION FOR EMPOWERMENT OF RURAL YOUTH AND HUMAN EXCELLENCE.

Mission

- 1. To serve educational thrust of society.**
- 2. To create a way of good career and develop the competence among students to stand on their own in the competitive society with self confidence.**
- 3. To educate economically and socially disadvantaged students.**
- 4. To make students responsible citizens of the country with high moral standards.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- 1. Has 7.32 acres of land**
- 2. Cooperative Management.**
- 3. Qualified and Competent teachers.**
- 4. Approved for M.com. course**
- 5. Has Ladies hostel with 13 rooms.**

6. **Security and Safety in the campus.**
7. **Sustained intake of students.**
8. **94% of the students belong to reserve category and economically weaker section.**
9. **Committed, experienced and dynamic faculty**
10. **Good number of extension activities and co-curricular activities**
11. **Good Examination result**
12. **Sufficient Infrastructure**
13. **Women's hostel with capacity of 50 accommodation.**
14. **Above 90% of students are from BPL and rural background family**
15. **Mentoring system**
16. **Feedback from stakeholders**
17. **Dedicated and involved Alumni**
18. **Well equipped library.**
19. **Introduction of Green Library Concept.**
20. **Canteen facility at subsidized rate.**
21. **Sports ground, spacious outdoor stadium, Multi gym & Yoga Centre.**
22. **Effective Grievance Redressal Cell and Women Empowerment cell**
23. **Extension activities through NSS, Rangers and Rovers and YRC**
24. **Implementation of green practices.**
25. **Got sanctioned 2 certificate courses from NSQF - MHRD**

Institutional Weakness

1. **Lack of scope for employability to BA students.**

- 2. Students are influenced on regional language and strive hard to cope up course curriculum.**
- 3. Difficulty in getting connected to Industries as the location of the college is under semi urban.**
- 4. Difficult in paying fees as most of the students are economically weaker section.**

Institutional Opportunity

- 1. Scope for introduction of Job Oriented courses.**
- 2. Establishment of MoU for conduct of Coaching Classes for competitive examinations.**
- 3. Conduct of on campus interview for employability.**
- 4. Conduct of National and State Level seminar on current trends.**
- 5. To get the NCC unit**
- 6. To seek government permission for vacant positions.**

Institutional Challenge

- 1. Obtaining sufficient funds for upgrading and expanding the ICT facilities.**
- 2. Lack of Interest and demand for traditional courses.**
- 3. Since the college is located in rural area, the students are also from rural background with less knowledge of English and ICT.**
- 4. Attaining proficiency of students at par with metropolitan students**
- 5. Increase the quality of placements.**
- 6. Sustenance of intake due to the emergence of Government First Grade College in near vicinity of the college as least fees and other facilities**

introduced by Government colleges.

7. Financial constraint to pay the salary of management staff.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College implements the syllabi of prescribed Gulbarga University, Kalburgi, effectively through the well planned and documented process such as, Teaching Plans, Teaching Diary and Academic Calendar.

Our college offers 02 UG programmes such as B.A. and B.Com. University has introduced CBCS in the year 2018-19. Some teaching faculty members have served as Chairperson and Members of BoE and BoS of the university and some autonomous colleges and most of the faculty members have participated in evaluation process conducted by university.

The curriculum committee provides a logistic support in preparing the time table of the college and the plan of action for each course by every member of teaching faculty.

The college aims at providing holistic development of the students, through curriculum enrichment activities planned and conducted in a systematic manner. Most of the faculty members have upgraded teaching learning processes through adoption of Google Classes, optimum usage of Smartboard, development of e-contents etc. The activities of NSS, Rover and Rangers and YRC, provide a platform for developing a sense of orientation towards community development. College has introduced Bridge Course and Spoken English classes to augment the learning. The remedial classes for Slow Learners help them to cope with the deficiency for their learning potential. College has conducted field trips, study tours and also guided students for micro projects based on course curriculum. Learning resources are augmented from time to time based on course curriculum.

Every department conducts different activities to update the knowledge level of the students.

The seminars and workshops are conducted to augment the knowledge skill of the faculty members. Each department provides a practical exposure to the students by arranging field visits, industrial visits, jail visit and study tours. The institution creates environmental awareness, sustainable development, gender sensitivity, human values and ethics through various activities.

Regular feedback on all organized programmes is obtained from the stakeholders like students, parents and alumni whose inputs are incorporated in the subsequent plan of action.

Teaching-learning and Evaluation

The institution aims at moulding the learning capabilities, comprehensive skills and knowledge of the students. The Institution regularly organizes seminars, workshops and special lecture-series by inviting scholars.

1. During the last five years, enrollment of the students at the entry level is gradually increasing and nearing to 1:1 demand ratio. Due to the students and local demands, intake capacity for Commerce is enhanced with 30 more seats.
2. College is catering to uplift downtrodden and encouraging every villagers about the prominence of higher education in the present scenario. Based on the geographical background more than 94% of students are belonging to reserved category, economically weaker sections on comparison with General category students.
3. With the support of IQAC and senior staff of the college, adopted a mechanism to assess the learning level of students at the entry level and also after the commencement of semester through internal tests and semester end result.
4. Based on the total teaching sanctioned posts, Management is very much cooperative in providing human resources based on the requirement. Hence, our total number of teaching staff is equivalent to sanctioned posts.
5. Most of the teachers upgraded on ICT and engaging classes through

google classes, smartboard in addition to conventional mode of teaching.

- 6. College has adopted mentorship mechanism. The detailed policy is drawn and communicated to mentor and mentee.**
- 7. During assessment period, three staff members conferred with Ph.D. Altogether 06 staff members are with Ph.D.**
- 8. PO, PSO and CO is prepared and uploaded on college website for the perusal of different stakeholders.**
- 9. During the last five years, institution semester end result is outstanding on comparison with neighbouring colleges. Good number of students continued for higher education and some of the advanced learners placed through various competitive examinations conducted by competent agencies.**

IQAC has educated and motivates students to respond to the Student Satisfactory Survey through offline processes. The observations and suggestions of the SSS is analysed and implemented accordingly. The same is also communicated to different stakeholders.

Research, Innovations and Extension

The Department of Sociology conducted a Micro Project with the financial support of Rs.5000/- from Chaitanya Infosys, Lingasuguru.

The teaching faculty of the college has research potential. The college has been encouraging, motivating and supporting them to undertake research activities. As a result, two faculty members have registered and awarded for Ph.D. Programme successfully.

The faculty members are motivated to publish articles in recognized journals and also to participate and present papers in various seminars, workshops and conferences. The College has organized 01 seminar and 05 workshops in the last five years.

Awareness in students through lectures, seminars, symposia is followed by

extending it to the society at large. College undertakes social awareness activities like street plays, rallies on issues like female foeticide, road safety, blindness, AIDS, plastic eradication etc., Motivation for eco-friendly celebration of festivals, distribution of sari bags, blood donation, distribution of food, clothes and house utensils to flood effected peoples. Through NSS, Rover and Rangers and Youth Red Cross Wings are actively involved in extension and community services, in order to impact the concept of Swachh Bharat programme and other programmes like Blood Grouping and Donation, Traffic Awareness, Preservation of Manuscripts, Legal-Aid Awareness, Advocacy of Hygiene and Gender Equity are significant extension activities.

The College has been providing extension services to the nearby 5 adopted villages under UBA, a flagship programme of MHRD, Govt. of India, in order to educate in the area of education, health and socio-economic upliftment.

Infrastructure and Learning Resources

The College has adequate physical facilities like classrooms, seminar hall, partial automated office, open air stage, common room, canteen, play ground, gym, library, wash rooms, hostel facility, study room, staff room, computer lab, water cooler etc. Sanitary Napkin vending machine and Incinerator facility has been pioneered by us. Fire extinguishers are placed to meet emergency. The College uses the classrooms for skill development courses after regular teaching hours. Some of the facilities like canteen, play ground, seminar hall, interactive boards and hostel are also shared by sister concerns ensuring optimal use. 04 class rooms are mounted with Smartboard and 01 at Seminar Hall. Has scope for both indoor and outdoor games.

Newly constructed library building with over 27000 books and journals and is partially computerized. INFLIBNET NLIST has been subscribed and reprographic facility is provided. Computer lab with 26 computers and internet is available. The language lab is being developed. Free access to computers and internet is provided for students.

ICT is used in office, library and in classrooms for interactive boards. Wi-Fi, internet, printers are provided for effective teaching-learning.

Maintenance of building and infrastructure is monitored by the maintenance and repairs committee of the management. AMCs with agencies for housekeeping, equipments and ICT maintenance have been signed. Ramps, railings, wheel chair, commode facility have been provided for differently-abled students. Stretcher and first aid facilities for medical emergency are provided.

Necessary infrastructural facilities augmented from time to time i.e., separate library building, establishment of green board, fencing of campus for security, mounted good number of surveillance cameras, etc.

Student Support and Progression

The Institution provides the best infrastructural and academic facilities to all students. The college website and college brochure provide all necessary important information. The government reservation is followed for under privileged. Our institution also has extended financial assistance to students by providing various Scholarship / Free ship/ through various agencies. Free admission facility is avail to the meritorious students by the Management and every year, financial assistance is provided to the toppers of the various Departments by Staff Members.

The college Career Guidance Cell helps students to find job and be self reliant. The college has transparent mechanism for timely redressal of Sexual Harassment. Anti Ragging Cell has been formed to provide safety and moral support to students. Cultural-Day is conducted every year to promote Indian culture and heritage. The students who are involved in NSS, Rover and Ranger and Youth Red Cross perform well and bring laurel to the college. This will be helpful to mould the personality of the students. Guidance for Competitive exams, Career Counselling, Remedial Coaching, Bridge Course, Yoga, Personal Counselling etc. are conducted in the institution for capacity enhancement. Our students are placed in reputed companies and a few have become entrepreneurs.

Alumni Association meetings are conducted frequently to create an opportunity for them to meet and share their knowledge with friends and teachers. The alumni is actively involved in organizing events in the college

and supporting in the placement for present students as they have occupied prestigious positions at different levels. Considerable contributions have also been made by the alumni.

Governance, Leadership and Management

The college governs effectively in tune with Vision, Mission and Quality objectives of the institution. The governance of the institution is framed to achieve mission component and is working continuously to comply the vision of the institution.

The college frames a perspective plan for development based on the goals, objectives and teaching plans for a period of five years. The IQAC Council consists of Management Representatives, College Principal, senior faculty member, distinguished academicians and Professionals. Preparation of annual budget, notifications and communications from the Office of the Director of Collegiate Education, Regional Joint Director, University of Kalburgi.

The institution constitutes well defined committees to ensure complete functioning of college activities. Students' Council, Career guidance and Placement Cell, Grievance Redressed Cell, Anti-Sexual Harassment Cell work rigorously to strengthen institutional practices. For faculty empowerment IQAC organizes conferences, seminars, workshops and training programmes quite often. The Institution encourages faculty members to attend and present papers in Conferences, Workshops etc..

IQAC regularly reviews the various functions of teaching-learning process. It works rigorously to intensify Curricular Aspects with value added course, enrichment programmes and feedback analysis.

Performance Appraisal System of the Staff includes students' feedback, peer feedback, feedback from parents and alumni, self appraisal report and exit analysis. Based on the performance feedback the Principal takes personal interest in guiding them.

VCB Credit Cooperative Society , Group Insurance, Provident Fund, Gratuity facilities are provided for all employees of the college and One day salary is given to the in service deceased family by the staff members

A Code of Conduct has been formulated for faculty, administrative staff and students by the management. Appreciation letters are given in recognition of valuable contribution of faculty and staff by the College. Care is taken for proper utilization of the funds generated. Internal and external financial audit is conducted every year.

Institutional Values and Best Practices

The institution supports financial assistance for the meritorious students by the staff members every year. The institution also conducts frequent Health check up and Blood donation camps.

Green audit is conducted every year to provide quality learning environment with the dedicated and competent faculties and good infrastructure.

The NSS, Rover and Rangers and YRC wings of the Institution are engaged in various social and environmental issues, which are very evident of the Institution being responsible and committed towards the improvement of the society.

The College organizes Gender Equity promotion programmes regularly. The Institution shows Gender Sensitivity by providing facilities such as Safety and Security, Counselling, separate room for men and women.

The Institution has a very good Waste Management System which includes solid waste management, liquid waste management and rainwater harvesting structure. The institution has a well established water supply system wherein the ground water is pumped to the overhead tank and used for cleaning the college premises and watering plants.

Plastic and smoking are strictly prohibited in the campus, in view of Go-green practices.

The Institution encourages Physically disabled students provided ramps and wheel chairs for easy movement and encouraged by providing study materials (both soft and hard copies).

The code of conduct for students, teaching and non-teaching staff is available on the institution's website.

The institution has conducted various activities to promote National Values, Human values, National

Integration, Communal Harmony and Social Cohesion as well as for observance of Fundamental Duties.

Solar lamps are used as alternative energy initiative by the college.

The Mentor - Mentee system solves the academic related problems of the students. The college has practiced several best practices in the last five years.

College has very many good practices. Out of which college claim 2 practices as Best Practices and prepared as per NAAC prescribed format. The same is made available on college website.

(1) Economically Weaker but Academically Competent Students

(2) Identification of villages under UBA

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | |
|---------------------------------|---|
| Name | VALABALLARY CHANNABASAVESHWAR EDUCATION SOCIETY'S ARTS AND COMMERCE COLLEGE |
| Address | Gulbarga-Raichur Bye-Pass Road, LINGASUGUR - 584 122. |
| City | LINGASUGUR |
| State | Karnataka |
| Pin | 584122 |
| Website | www.vcb lngsr.com |

| Contacts for Communication | | | | | |
|----------------------------|---------------|----------------------------|------------|-----|-----------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal | P. Jagadeesh | 08537-257765 | 9482754950 | - | principal_lngsr@yahoo.co.in |
| IQAC / CIQA coordinator | Padmaraj Jain | - | 9481539644 | - | padmarajrj50@gmail.com |

| Status of the Institution | |
|---------------------------|--------------|
| Institution Status | Grant-in-aid |

| Type of Institution | |
|---------------------|--------------|
| By Gender | Co-education |
| By Shift | Regular |

| Recognized Minority institution | |
|--|----|
| If it is a recognized minority institution | No |

| Establishment Details |
|-----------------------|
|-----------------------|

| | | | | |
|--|--|---------------------------------------|-------------------------------|----------------|
| Date of establishment of the college | 01-01-1984 | | | |
| University to which the college is affiliated/ or which governs the college (if it is a constituent college) | | | | |
| State | University name | | Document | |
| Karnataka | Gulbarga University | | View Document | |
| Details of UGC recognition | | | | |
| Under Section | Date | | View Document | |
| 2f of UGC | 12-06-2007 | | View Document | |
| 12B of UGC | 29-08-2007 | | View Document | |
| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | |
| Statutory Regulatory Authority | Recognition/Approval details Institution/Department programme | Day,Month and year(dd-mm-yyyy) | Validity in months | Remarks |
| No contents | | | | |

| | |
|--|----|
| Details of autonomy | |
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |

| | |
|---|----|
| Recognitions | |
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No |
| Is the College recognized for its performance by any other governmental agency? | No |

| Location and Area of Campus | | | | |
|-----------------------------|---|------------|----------------------|--------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | Gulbarga-Raichur Bye-Pass Road, LINGASUGUR - 584 122. | Semi-urban | 7.32 | 3224.8 |

2.2 ACADEMIC INFORMATION

| Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | |
|--|---|--------------------|-----------------------|-----------------------|---------------------|-------------------------|
| Programme Level | Name of Programme/Course | Duration in Months | Entry Qualification | Medium of Instruction | Sanctioned Strength | No.of Students Admitted |
| UG | BCom, Commerce | 36 | XII Std or Equivalent | English + Kannada | 180 | 180 |
| UG | BA, History Political Science Sociology | 36 | XII Std or Equivalent | English + Kannada | 50 | 50 |
| UG | BA, History Political Science Kannada | 36 | XII Std or Equivalent | English + Kannada | 40 | 31 |
| UG | BA, History Political Science English | 36 | XII Std or Equivalent | English + Kannada | 50 | 42 |
| UG | BA, History Political Science Education | 36 | XII Std or Equivalent | English + Kannada | 30 | 12 |
| UG | BA, History Political Science Economics | 36 | XII Std or Equivalent | English + Kannada | 70 | 57 |

Position Details of Faculty & Staff in the College

**Self Study Report of VALABALLARY CHANNABASAVESHWAR EDUCATION SOCIETY'S ARTS AND
COMMERCE COLLEGE**

| Teaching Faculty | | | | | | | | | | | | |
|---|------------------|--------|--------|-------|----------------------------|--------|--------|-------|----------------------------|--------|--------|-------|
| | Professor | | | | Associate Professor | | | | Assistant Professor | | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | 0 | | | | 6 | | | | 8 | | | |
| Recruited | 0 | 0 | 0 | 0 | 6 | 0 | 0 | 6 | 4 | 2 | 0 | 6 |
| Yet to Recruit | 0 | | | | 0 | | | | 2 | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | 0 | | | | 0 | | | | 3 | | | |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | 3 |
| Yet to Recruit | 0 | | | | 0 | | | | 0 | | | |

| Non-Teaching Staff | | | | |
|---|-------------|---------------|---------------|--------------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 10 |
| Recruited | 8 | 1 | 0 | 9 |
| Yet to Recruit | | | | 1 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 3 |
| Recruited | 3 | 0 | 0 | 3 |
| Yet to Recruit | | | | 0 |

| Technical Staff | | | | |
|---|------|--------|--------|-------|
| | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 |
| Yet to Recruit | | | | 0 |

Qualification Details of the Teaching Staff

| Permanent Teachers | | | | | | | | | | |
|-----------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 1 | 0 | 4 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 3 |
| PG | 0 | 0 | 0 | 4 | 0 | 0 | 1 | 0 | 0 | 5 |

| Temporary Teachers | | | | | | | | | | |
|-----------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | 3 |

| Part Time Teachers | | | | | | | | | | |
|-----------------------|-----------|--------|--------|---------------------|--------|--------|---------------------|--------|--------|-------|
| Highest Qualification | Professor | | | Associate Professor | | | Assistant Professor | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | |
|--|------|--------|--------|-------|
| Number of Visiting/Guest Faculty engaged with the college? | Male | Female | Others | Total |
| | 0 | 1 | 0 | 1 |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

**Self Study Report of VALABALLARY CHANNABASAVESHWAR EDUCATION SOCIETY'S ARTS AND
COMMERCE COLLEGE**

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|----------------------------|--------|---|-------------------------------|--------------|---------------------|-------|
| Certificate / Awareness | Male | 0 | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 | 0 |
| UG | Male | 663 | 0 | 0 | 0 | 663 |
| | Female | 300 | 1 | 0 | 0 | 301 |
| | Others | 0 | 0 | 0 | 0 | 0 |

Provide the Following Details of Students admitted to the College During the last four Academic Years

| Programme | | Year 1 | Year 2 | Year 3 | Year 4 |
|-----------|--------|--------|--------|--------|--------|
| SC | Male | 111 | 81 | 68 | 81 |
| | Female | 63 | 47 | 44 | 56 |
| | Others | 0 | 0 | 0 | 0 |
| ST | Male | 122 | 78 | 65 | 48 |
| | Female | 43 | 25 | 23 | 22 |
| | Others | 0 | 0 | 0 | 0 |
| OBC | Male | 394 | 314 | 270 | 274 |
| | Female | 187 | 166 | 148 | 197 |
| | Others | 0 | 0 | 0 | 0 |
| General | Male | 9 | 6 | 8 | 9 |
| | Female | 7 | 9 | 11 | 11 |
| | Others | 0 | 0 | 0 | 0 |
| Others | Male | 0 | 0 | 0 | 0 |
| | Female | 0 | 0 | 0 | 0 |
| | Others | 0 | 0 | 0 | 0 |
| Total | | 936 | 726 | 637 | 698 |

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---------|-------------------------------|---------|---------|
| 127 | 116 | 113 | 113 | 113 |
| File Description | | Document | | |
| Institutional data in prescribed format | | View Document | | |

1.2

Number of programs offered year-wise for last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 6 | 6 | 4 | 4 | 4 |

2 Students

2.1

Number of students year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|---------|-------------------------------|---------|---------|
| 936 | 726 | 637 | 698 | 856 |
| File Description | | Document | | |
| Institutional data in prescribed format | | View Document | | |

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 210 | 210 | 195 | 195 | 195 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

2.3

Number of outgoing / final year students year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|-------------------------------|---------|---------|---------|
| 214 | 164 | 201 | 280 | 313 |
| File Description | Document | | | |
| Institutional data in prescribed format | View Document | | | |

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|-------------------------------|---------|---------|---------|
| 15 | 15 | 15 | 15 | 15 |
| File Description | Document | | | |
| Institutional data in prescribed format | View Document | | | |

3.2

Number of sanctioned posts year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---|-------------------------------|---------|---------|---------|
| 15 | 15 | 15 | 15 | 15 |
| File Description | Document | | | |
| Institutional data in prescribed format | View Document | | | |

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 15

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 6.72 | 8.38 | 7.42 | 5.030 | 5.41 |

4.3

Number of Computers

Response: 38

4.4

Total number of computers in the campus for academic purpose

Response: 30

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Prior to the commencement of academic period, in coordination with Principal, IQAC convenes the meeting to discuss about the preparation of curriculum planning for the current academic period. Valaballary Channabasaveshwar Education Society's Arts and Commerce College is currently having the following mechanisms for effective delivery of curriculum-

- At the beginning of an academic session, departmental meetings are held in every department, in which the topics in the syllabus are distributed to the teachers after discussion with them.**
- Number of classes for each topic is decided according to the syllabus and credits (UG) assigned to each topic/Group/paper etc. As per Gulbarga University, Kalburgi.**
- College administration provides a well constructed weekly Routine/Schedule/ time table for every semester.**
- Departmental Heads prepare the Teaching Plans which is approved by the Principal duly.**
- Teachers prepare their lectures according to the syllabus allotted and classes available.**
- Classes are held according to the schedule under the supervision of college administration.**
- We have a very rich library with open access system and many departments have their rich Reference book in the library for the benefit of the students. A good number of Journals (Arts and**

Commerce) are subscribed by our college. INFLIBNET (e-books and e-journals) facility is available for teachers.

- Classroom teaching methods is enhanced by most of the teachers in inculcating advanced teaching methods i.e., Google Classes, Powerpoint Presentations, Virtual mode of teachings, etc. Based on current trends of teachings, teachers adopted effective delivery of the curriculum such as;

- Chalk and Blackboard method

1. Google Class Rooms.
2. ICT-enabled teaching-learning method.
3. Use of computer technology for effective teaching processes.
4. Use of charts for effective lecture delivery.
5. Distribution of class notes by teachers.
6. Group discussion amongst the students during the class.
7. Seminars by students related to curriculum.
8. Paper presentation by the students.
9. Need based survey programmes, field works and educational excursions are carried by the departments.
10. Seminars and special talks by experts are also arranged regularly for advance studies.
11. Regular class test, Mid semester examinations, regular assessments are done to keep track on the improvement of the students.
12. Remedial and tutorial classes are also conducted based on requirement. Departments maintain the detailed record of the classes assessments.
13. College administration also keeps a vigilant eye on the results,

departmental proceedings, student needs and also keeps record of the different activities of the college regarding teaching- learning, development and improvements of different methods of effective curriculum delivery.

14. The college collects the feedback from the Students, Alumni and Parents, such feedback mechanism helps in planning and implementation of curriculum and non-curriculum activities.

Following are the documents maintained by IQAC:

1. College Calendar of Event.
2. Departmental Plans for the current year.
3. Copy of Remedial Classes.
4. Action Taken Report on course curriculum.
5. College Time Table and Departmental Time Table

| File Description | Document |
|---------------------------------|-------------------------------|
| Upload Additional information | View Document |
| Link for Additional information | View Document |

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Institution ensures effective implementation of CIE through the following mechanism.

- The college prepares the Academic calendar considering the Academic calendar of the University and previous years academic calendar.

- A comprehensive Academic Calendar is prepared by Academic Calendar committee in consultation with IQAC.
- The academic calendar of the College, displayed on the College website, gives general details about the conduct of the continuous internal evaluation mechanism.
- All the departments conduct the continuous internal evaluation adhering to the Academic calendar of the college.
- The Examination Committee is constituted to monitor the examination related activities including internal evaluation.
- The Examination Committee prepares the Time table of the Internal Tests/ Examination. It is displayed on the Notice Board as well as circulated in the classrooms through notice.
- The faculty conduct the internal tests within the Time table specified by the Examination committee.
- There is a weightage of marks in Internal evaluation for written tests and activities like seminars, group discussions, presentations and home assignments. These activities are carried out by the Faculty and mark lists are submitted to the Committee.
- The record of internal evaluation is kept with the departments and the Examination Committee.
- The faculty have a little Flexibility in conducting the internal tests adhering to the broad guidelines in the Academic calendar.

In short, the college adheres to the Academic calendar of the University in preparing the schedule of Internal Evaluation. The college adheres to the schedule of Internal evaluation stipulated by Examination committee.

| File Description | Document |
|---------------------------------|-------------------------------|
| Upload Additional information | View Document |
| Link for Additional information | View Document |

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 33.33

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 2

| File Description | Document |
|--|-------------------------------|
| Minutes of relevant Academic Council/ BOS meetings | View Document |
| Institutional data in prescribed format | View Document |

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 24

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 6 | 6 | 4 | 4 | 4 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Brochure or any other document relating to Add on /Certificate programs | View Document |

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 20.19

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 180 | 230 | 120 | 120 | 120 |

| File Description | Document |
|---|-------------------------------|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View Document |

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Valaballary Channabasaveshwar Education Society is a vital part of society. Our college firmly believes that curriculum must be conducive to social needs because the stakeholders of education are integral part of society. The Valaballary Channabasaveshwar Education Society itself has been founded on the universal humanitarian thoughts of Saint Channabasaveshwar Swamiji. Therefore, the college lays emphasis on value based education system .

There are a number of cross-cutting issues like gender discrimination, pollution, Non violence and intolerance. The college follows the syllabi prescribed by the University for different subjects of Humanities, Social

sciences, Commerce, and Management

**The college integrates the cross-cutting issues at two different levels.
Curriculum level and College level**

Curriculum level:

At the curriculum level, the college attempts to sensitize the students to the issues like gender discrimination, social issues, human values, pollution, global warming, globalization, water conservation, human values.

The syllabi of language subjects the literary units deal with these issues.

In syllabus of Education Psychology human behavior, stress management, human values are taught.

The syllabus of Political science, History and Economics acquaints the students with Human rights, duties and responsibilities.

The syllabus of Sociology sensitizes the students to issues like Social problems and empowerment of women

The syllabi of Commerce subjects inculcate among the students the professional ethics.

The University has prescribed a compulsory subject entitled 'Environmental Studies' and Indian Constitution at First year students.

Apart from these equality, social service, social responsibility are integrated in the curriculum.

Institution level:

Apart from the curriculum the college conducts the cross cutting issues through the following ways

Sexual Harassment Redressal Committee

NSS activities

Scouts & Guides

Workshops on Different Issues

Running Four courses (i) Foundation course in Human Rights (ii) Certificate course in Human Rights iii).Certificate course on Panchyat Raj and Rural Administration iv). Certificate course in Computer Application.

Value added course on Tally and Yoga.

One day staff salary donated to Chief Minister's relief fund to Kodgu and Belgavi flood disasters.

Activities like eco-friendly Ganesh festival, Green and Plastic free campus camp swatch bharat abhiyan, cycle jatha, eco friendly LED and solar bulbs installed and rain harvesting, organic manure.

The above cross- cutting issues are integrated and addressed at the institution.

| File Description | Document |
|---|-------------------------------|
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View Document |

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.71

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 2 | 2 | 2 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 8.55

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 80

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: B. Any 3 of the above

| File Description | Document |
|--|-------------------------------|
| Any additional information (Upload) | View Document |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View Document |
| URL for stakeholder feedback report | View Document |

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 69.11

2.1.1.1 Number of students admitted year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 410 | 323 | 253 | 194 | 220 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 420 | 420 | 390 | 390 | 390 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 94.26

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 210 | 210 | 178 | 170 | 181 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The overall track record of the institution of the students enrolment are more number of students from rural belt compared to urban areas. They are the first generation learners, especially regarding higher education. More than 94% of the students hail from socially and economically backward background. The college sets up committees for the admissions for available programmes of the college at the beginning of the academic year. The Admission Committee counsel students while selecting particular courses and also in selecting various subject combinations. The performance of the previous semester end result, enable the Committee to identify students ability which reflects towards the advanced and slow learners. For the fresher students, the learning levels are identified according to their performance in Higher Secondary and Secondary Examinations. Both advanced and slow learners are counselled for the selection of core and special subjects by the committee and subject teachers if necessary. Similarly, students learning levels are assessed based on internal tests and also semester end result. This mechanism has helped the institution to identify slow and advanced learners. Apart from this, the college follows the following practices to assess the learning levels of learners in a purposive manner:

For slow learners:

- At the commencement of the new academic year, students are engaged for revision of previous year's topics. The interaction with students in the form of question answer clearly helps to understand the slow and advanced learners.
- Most of the faculty engage extra-classes so that topics can be taught at a slower pace helping them to understand the topics effectively.
- Slow learners are encouraged to do the assignments, consult

references in the library and other subject teachers.

- **Slow learners are motivated and encouraged them to participate in co-curricular, extra-curricular and sports activities to boost their confidence and morale.**
- **Guest lectures and experience talks of alumni are organized to enhance their interests in the subject.**
- **Advanced learners are encouraged to give peer support to the slow learners.**
- **Bridge courses are conducted at the entry level.**
- **Remedial classes are conducted for slow learners.**
- **Mentor- mentee activity is implemented by the faculty giving more consideration to slow learners.**
- **The faculty use simple language and vocabulary to enable the slow learners to comprehend the subject.**

For Advanced learners:

- **The advanced learners are asked to solve model/ sample question papers and after their responses they are guided to perform better in future.**
- **Motivated to participate in group discussions, seminars, presentations, debating.**
- **Reference books and articles in newspapers are provided by the faculty and the library.**
- **Special coaching is conducted for competitive examinations like UPSC, KPSC, IBPS, etc.**
- **The advanced learners are encouraged to participate welcoming, introducing, thanking guests and anchoring programmes.**
- **Meritorious students are encouraged by felicitating in Annual Prize**

Distribution function.

- **To overcome the stage phobia, students are encouraged and motivated to present on the topic at inhouse seminar.**
- **Invited academicians, professionals, bankers, to deliver special talks based on the course curriculum.**
- **Augmented necessary learning resources based on the suggestions and recommendations of students.**

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional Information | View Document |

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 62:1

| File Description | Document |
|----------------------------|-------------------------------|
| Any additional information | View Document |

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

College is strengthened with experienced and qualified teachers. Based on the feedback and recommendations of different stakeholders learning resources are enhanced from time to time. Some of the class rooms are upgraded with Smartboards, green board. College has established a separate spacious Library building. Library is partially automated and established OPAC. To access internet, Network Resource Centre is made available at Library. Remote access provision is made to staff and students through INFLIBNET and digital library. In addition to the regular classes, Library has established a separate reading room for girl students, faculty

members actively involved in cocurricular activities like; Remedial classes for slow learners, mentorship mechanism, study tours based on course curriculum, etc. Following are provisions and facilities that are available in the college for students community –

- 1.Spacious, well ventilated class rooms;**
- 2.Remedial classes for slow learners;**
- 3.Installed surveillance cameras at the prominent places of the campus and class rooms for safety and security;**
- 4.Provided internet connectivity through wi fi provisions;**
- 5.Teachers are upgraded advanced mode of teachings through google classes;**
- 6.Scholarship provisions from Central and State Government and other Private Agencies;**
- 7.Established Green Library;**
- 8.Fees waive off for economically weaker but academically competent students;**
- 9.Has support service units like; NSS, YRC, Rover and Ranger, Career Guidance Placement Cell, SC/ST Cell, etc.**
- 10.Regular conduct of seminars, special lectures based on course curriculum;**
- 11.Felicitation of students who achieve in curricular, cocurricular and extracurricular activities;**
- 12.Poor Aid fund for economically weaker students.**

In addition to the above facilities and provisions, college has augmented infrastructural facilities from time to time.

Experiential Learning :

Based on the course curriculum, college has some of the laboratories i.e., Computer, English and Janapadha. Computer laboratory is upgraded from time to time. Provided internet connectivity at computer laboratory. As most of the students are from rural belt and are influenced with regional language, to prepare them competent and enable them to get placed and continue to higher education, college has installed legal version of English language software i.e., Globarena Transforming Talent. Good number of students are getting benefitting with this provisions. College has established Janapadha (Folklore) Lab. With this lab, students are known about the traditional festivals, culture, cooking methods, dressing culture, etc.

Participative Learning :

The institution adopted student's centric teaching by using modern techniques ICT, to encourage learning. The institution encourages students to visit historical places, local Jail, Industrial visit and encourage students to participate in Mock Parliament, and get practical knowledge. Students are asked to prepare reports of the survey and field work under the guidance of the concerned faculties.

The students are encouraged to participate in Essay writing, singing, Debating, Elocution, and Quiz, Poster Presentation, Seminars, workshops organised in the class as well as outside.

Students' participation in Annual Gathering (Cultural Programme), University level 'Youth Festival'. Students are encouraged to participate in Theme- based Rangoli, Mehendi and hairstyle competition to augment their interpersonal skills.

Problem Solving Techniques:

Some of the Departments involved in micro projects, field work, etc.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The institution follows the ICT *enabled tools for effective teaching-learning process*

- College has well equipped computer laboratory. Provided internet connectivity and also established wi fi. Has Digital camera and installed software relating to recording the lectures.
- Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology are being followed by the faculty members in class rooms.
- The academic plan with budget, lesson plan, question banks are made available at the very beginning of the semester.
- The use of multimedia teaching aids like, LCD projectors, smart boards classrooms with internet enabled computer/laptops systems are usually in use in classroom.
- The electronic resource packages like PPT, Google class and Digital library are available
- USB Hard disk containing web and video courses (offline) from Swyam are accessible to faculty and students.
- Sufficient number of books, Journals, e-journals and e-books are available in the library.
- All the departments conduct seminars, workshops and guest lectures on the new developments in the core subjects for effective teaching and learning by the faculty members and students in each semester.
- Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and webinars are conducted in seminar hall using ICT

facilities.

- **Teachers also upgraded on ICT enabled teaching. They are also involved in engaging classes through google classes.**
- **Some of the lectures are recorded and made available on college website and intimated students to accesses those lectures.**

| File Description | Document |
|--|-------------------------------|
| Upload any additional information | View Document |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process. | View Document |

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 62:1

2.3.3.1 Number of mentors

Response: 15

| File Description | Document |
|---|-------------------------------|
| Upload year wise, number of students enrolled and full time teachers on roll. | View Document |
| Mentor/mentee ratio | View Document |

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

| File Description | Document |
|--|-------------------------------|
| List of the faculty members authenticated by the Head of HEI | View Document |
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 21.33

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 4 | 4 | 4 | 2 | 2 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 18.89

2.4.3.1 Total experience of full-time teachers

Response: 283.3

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

As per the University direction, the institution follows the norms and guidelines related in conducting internal and external examinations. The following practices are adopted to lend transparency and robustness.

- **The academic calendar is prepared every year where in every faculty**

member give their time schedule of the CIE.

- **The tentative Time Table of Internal Examinations is mentioned in the Academic Calendar and is displayed on the Notice Board.**
- **Teachers inform the students about the pattern of the internal examinations well in advance.**
- **Evaluation is done continuously throughout the semester.**
- **According to university norms, tests, Group Discussion, Seminar or tutorial and attendance and behaviour are also considered marks for Internal marks.**
- **The methods of internal examination and evaluation are both Descriptive and Multiple choice question.**
- **The Faculty guide the students about the techniques of attempting answers in the answer books.**
- **The college maintains transparency in internal assessment. The assessed answers books and marks of Internal Examination, and the formative tests are displayed on notice board or conveyed to students in the classrooms.**
- **The faculty discuss the answers written down by the students in the tests and make necessary suggestions for further improvements.**
- **This provides transparency, reliability and accountability to the evaluation process. The students come to know the performance, and the way papers are assessed, and marks are given in the evaluation. They get their doubts clarified. Besides, the idea of how to write ideal answer is made clear to the students by the concerned teachers.**
- **The effectiveness of the CIE is reflected in the university results. The results of both the programmes B.A. and B.Com are consistently increasing. Some of our students have got the Gold Medals, 100/100 and many of them have got meritorious Scholarships .**

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Since the Student are main stakeholders of educational system and therefore, our institution deals with all the examination related grievances, those are transparent, time bound and efficient on priority basis.

Internal / Institutional Level Examination

- **The institution setup the examination committee for each stream.**
- **The policy of examination is well explained in the college prospectus.**
- **Every Faculty member orients the students regarding examination pattern and the policies of the college to redress examination related grievances.**
- **The question papers of the previous examinations are uploaded on the institution website for students' reference.**
- **In case of grievances regarding Hall Ticket and revaluation applications in prescribed format are received by the Principal and forwarded to the concerned administrative staff.**
- **The marks of Internal Examination are conveyed to students in the class room.**
- **The Faculty also solve the question paper and discuss the expected model answers in the classrooms.**
- **Students are free to approach the Examination Committee members or heads of departments to get their doubts clarified and complaints redressed.**

External / University Level Examination

- **The University frames time bound, transparent and efficient policies regarding examination grievances through Board of Examinations**

(BOE).

- **The University puts up the rules and regulations regarding Examination grievances on its website.**
- **The grievances related to recounting, revaluation and for photocopies, student will directly approach to the university through on-line.**
- **Recently our University has adopted digitization in resolving the Examination related Grievances**

The institution merely acts as a connecting link between students and the University to redress the examination grievances.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college has a comprehensive website, which is updated regularly. In our institute website, Program outcomes, program specific outcomes and Course outcomes for all programs offered by the college are stated and displayed. The page has a complete and comprehensive list of Program objectives, Program Specific Objectives and Course outcomes.

Key program and Course outcomes are given Faculty wise as follows-

PROGRAM OUTCOME OF ARTS FACULTY

- **Acquired knowledge with facts and figures related concerned with subjects such as Languages (Kannada, English and Hindi) Political Science, History, and Economics etc.**
- **Critically evaluated the works of various authors or social scientists by considering the strength and weakness and suggestions probable modifications for improvement.**

- Participated in various social and cultural activities voluntarily .
- To spread the message of equality, nationality, social harmony, etc.
- Emerged as a multifaceted personality who is self dependant; earning his own bread and butter and also creating opportunities to do so.
- Recognized the areas where there is no further research work or areas which are not yet explored.
- Realized that pursuit of knowledge is a lifelong process and in combination with untiring efforts and positive attitude are necessary qualities for leading a successful life.
- Developed various communication skills such as reading, listing, speaking, etc., which will help in expressing ideas and views clearly and effectively

PROGRAM OUTCOME OF COMMERCE FACULTY

- After completing three years for Bachelors in Commerce (B.Com) program, students would gain a thorough grounding in the fundamentals of Commerce and Finance.
- The commerce and finance focused curriculum offers a number of specializations and practical exposures which would equip the student to face the modern-day challenges in commerce and business.
- The all-inclusive outlook of the course offer a number of value based and job oriented courses ensures that students are trained into up-to-date. In advanced accounting courses beyond the introductory level, affective development will also progress to the valuing and organization levels.
- To build conceptual foundation and application skills in the areas of Accountancy, Finance, Management, research and higher education.
- To sharpen the students analytical and decision making skills
- To provide the students with a unique ability to manage accounts,

people and organizations across the world with a combination of B.Com Degree.

Mechanism of Communication:

- In the beginning of the college, the Principal and IQAC ask the Faculty to define their program and course outcomes.
- Every department discuss and confirms these outcomes in its departmental meetings.
- These outcomes are displayed on the uploaded on the college website.
- Students are acquainted to these outcomes in the induction meeting by the Principal.
- The outcomes of Add on and COP courses are also stated and displayed on the website.
- Students are communicated by the Faculty in the regular classes related to outcomes.

COURSE OUT COME:

A complete and comprehensive list of Program outcome, Program Specific outcome and Course outcomes are displayed in the institution website.

| File Description | Document |
|---|-------------------------------|
| Upload COs for all courses (examples from Glossary) | View Document |
| Paste link for Additional information | View Document |

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

After the results of examination, Principal and IQAC convene meeting of staff and discuss various aspects regarding the outcome of college results.

The Principal advises the concerned staff to prepare departmental and subject wise result analysis of each course and are asked to compare the results with previous performance.

In addition to the conduct of regular classes, IQAC has guided every teaching staff to engage course enrichment programmes so as to prepare students abilities in preparing for semester end examinations. The Department of Commerce, Economics, Political Science, Sociology, etc., are involved in cocurricular activities i.e., assignment, group discussions, quiz competitions, surveys, field trips, study tours, etc. Remedial classes are conducted for slow learners and additional learning resources are provided to advanced students. Students who are aspiring for job soon after the graduation, college has conducted coaching classes for competitive examinations so as to enable them to get through competitive examination conducted by various bodies i.e., UPSC, KPSC and Government Department, etc.

Necessary infrastructural facilities, augmentation of learning resources are made from time to time for effective teaching learning processes.

Staff members are instructed to take initiative measures to improve academic standard. Remedial classes are planned for slow learners, necessary steps are taken to improve the performance of the students in the examinations. The advance learners are given special attention and guidance. This analysis helped the institution to secure ranks, distinctions and above 85% result every year. Soon after the declaration of semester end result by the university, IQAC evaluates the performance of the students in semester end result. This process has helped the institution to identify slow learners and advanced learners.

Attainment of POs and PSOs

- 1. Some of the advanced students got placed through various competitive examinations conducted by State and Central Government Departments.**
- 2. Some of the students started their own entrepreneurship set up and are successfully running businesses.**
- 3. Students won awards by the University or other organizations**

4. Good number of outgoing students have continued for higher education.

6. Number of students preparing for competitive examinations.

The overall performance of the outgoing students is recorded with remarkable achievement

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for Additional information | View Document |

2.6.3 Average pass percentage of Students during last five years

Response: 83.22

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 192 | 106 | 172 | 250 | 272 |

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 214 | 164 | 201 | 280 | 313 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format | View Document |

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.68

| File Description | Document |
|---|-------------------------------|
| Upload database of all currently enrolled students (Data Template) | View Document |

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.05

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0.05 | 0 | 0 | 0 | 0 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format | View Document |
| e-copies of the grant award letters for sponsored research projects / endowments | View Document |

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.22

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 0 | 0 | 0 | 0 |

3.1.2.2 Number of departments offering academic programmes

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 9 | 9 | 9 | 9 | 9 |

| File Description | Document |
|---|-------------------------------|
| Supporting document from Funding Agency | View Document |
| Institutional data in prescribed format | View Document |

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 6

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 1 | 2 | 2 | 0 |

| File Description | Document |
|---|-------------------------------|
| Report of the event | View Document |
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.13

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 2 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.8

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 7 | 2 | 1 | 1 | 1 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Our institution mission is to spread higher education in rural area and promote all round development of the students' personality. In compliance with this mission the college has developed a healthy network with neighbourhood community through various extension activities and sensitizes the students to social issues.

The partners of stakeholder are student in particular and community in general sensitized, encouraged and motivated through student centric community development programmes. Such activities are organized with the support of the units like NSS, Red Cross, Rovers and Rangers and Unnat Bharat Abhiyana and through departments.

Our college NSS unit organizes various extension and extra -curricular activities throughout the year. It organizes a seven day camp in an adopted village. The NSS volunteers, and the teachers stay in the village. The NSS volunteers and the officers undertake the works like road-making

construction of small connectivity bridges.

Through this camp NSS volunteers also carry out a number of following activities:

Swacha Bharat Abhiyana

Water Conservation Programme.

AIDS Awareness Rally

Tree Plantation

Village Surveys

Street Plays on current burning social issues

Anti- dowry Champaign

Corruption Free India.

Immunisation and Vaccination

NSS volunteers also conduct the activities such as “Voting awareness”, educate the people in respect of “Cashless Economy”, The NSS and Rangers and Rovers participated in Flood relief activities in flood affected villages in Lingasugur Taluka

By working together in the seven days Special Camp with the support of UNICEF and Gulbarga University, Kalburgi, creating health awareness programme and promote leadership qualities.

“Swachha Bharat Abhiyan”, is also conducted in the College campus, and with the support and collaboration with Town municipal Corporation, and Government Hospital, Lingasugur. Cleaning of public Garden and Hospital from the Lingasugur city,

The college organizes various socially useful activities in collaboration with government Departments and NGOs like Shree shakti Rakta Bhandra, Taluka Health department and Department of Police, Ligasugur Sub-Division and Taluk Revenue Department.

These activities include the following:

Blood donation camps

Blood group and Hemoglobin Testing Camp

Rubella vaccination

Disaster Management

Traffic awareness programme

The college also organized Tree plantation programme in association with Forest Department

The college started green audit mechanism in order to protect campus environment and motivating students to protect environment. Every year the trees planted and survived trees will be counted and recorded.

The college has selected Unnat Bharatha Abhiyan (UBA) a flag ship programme of MHRD through this 5 villages have been adopted and through this programme students are actively participating in changing the socio economic life of the villagers. Through this the students inculcate the values like compassion, honesty, patriotism, sacrifice and respect. The students augment their soft skills like decision making, team work and leadership. They are sensitized and motivated to create awareness among the society and make efforts to overcome these social issues.

They help to make them sensible towards the problems of disadvantaged and under privileged of the community.

| File Description | Document |
|-----------------------------------|-------------------------------|
| Upload any additional information | View Document |

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 7

3.3.2.1 Total number of awards and recognition received for extension activities from Government/

Government recognised bodies year-wise during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 2 | 2 | 1 | 1 | 1 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| e-copy of the award letters | View Document |

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 25

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 12 | 4 | 3 | 4 | 2 |

| File Description | Document |
|---|-------------------------------|
| Reports of the event organized | View Document |
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 51.98

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 721 | 427 | 320 | 389 | 155 |

| File Description | Document |
|---|-------------------------------|
| Report of the event | View Document |
| Institutional data in prescribed format | View Document |

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 4

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 3 | 1 | 0 | 0 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| e-copies of linkage related Document | View Document |

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 2

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 1 | 1 | 0 | 0 |

| File Description | Document |
|--|-------------------------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |
| e-Copies of the MoUs with institution./ industry/ corporate houses | View Document |

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Valaballary Channabasaveshwar Education Society's Arts and Commerce college has adequate physical and technical infrastructure for effective teaching and learning. The following are the details of the infrastructure.

Physical Facilities:

- **Classrooms:** The college runs 2 undergraduate programs. It has 14 class rooms out of which 4 are ICT enabled class rooms, one seminar hall, well furnished staff room and administrative office, NSS unit, Rangers & Rovers and Red cross unit. The classrooms have sufficient ventilation and lighting facility with LED bulbs, steel and wooden benches for seating.
- **Computer Lab:** The college has a computer lab with 31 well configured computers with LAN facility for conducting practical's of UG courses.
- **Computing Equipment:** Administrative office, library, IQAC room and Examination cell have adequate computers with Internet Connectivity. Campus is also having wi-fi facility.
- **Commerce Lab :** To enrich the course curriculum and based on the suggestions of students, college has established Commerce Lab, wherein students will learn practical knowhow of banking sectors, Insurance Sectors, etc. Based on the course curriculum, students are exposed to opening DEMAT Account, Trading, etc.
- **Language Lab :** College has installed English Language software from Globarena Technologies Pvt. Ltd., Hyderabad. As majority of the students of our college are from rural background and much influenced on regional language and present globalised scenario

demand minimum english speaking efficiency, college has facilitated language lab. This feature is helping good number of students to update and acquiant english speaking abilities.

- **Janapada Lab :** College has good track record of students from rural belt. The Department of Kannada has established Janapada Lab so that students could able to understand ancient rural practices, religious practices, traditions, food culture, cultural practices, dressing senses, etc. This is helping students to understand the present advanced situations and prominence of ancient practices. Students could able to learn traditions, leadership abilities, behaviours, sustenance of ancient practices in present trend.

Academic Support Facilities:

- **The Library:** The library has a spacious new building. It has around 25000 books, Journals and Magazines. INFLIBNET – N List is also subscribed, providing access to E-books and E-Journals. There are separate Reading hall for faculty, boys and girls. Library is partially automated, it provides subject related books and magazines to students through E- Lib Software. It also provided Online Public Access Catalogue to students. Reprographic facility is provided in office as well as library. internet facility is being provided.
- **Ladies Hostel:** The college has a Ladies hostel with 13 rooms. There are facilities like dining room, mess, store room, Recreation room. Magazines, NEWs papers, Wi-fi and Television provided to students.
- **Other Facilities:** College has ICT based hall for seminars and meetings. Girl's rest room, Staff room and IQAC office. Ramps are constructed at the entrance of college and library building for differently able students. It has a Canteen with adequate infrastructure and separate spaces to serve students and staff, is available within the premises. In addition, the other facilities like parking facility, CCTV cameras, 15 KV generator, invertors and solar bulbs etc. are provided.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has very active Physical Education Department. It coaches the students who participate in University, State and National level Tournaments. The college has adequate physical education infrastructure for outdoor and indoor games.

SPORTS/GAMES: The sprawling ground provides facilities for Cricket, Volleyball, Throw ball, Kho-Kho, Kabbaddi, and has a track for Athletics. Various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. The College is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of the students. Various sports competitions such as Inter-class, Inter-collegiate, Inter-University, etc... help in developing team spirit in students. Students are awarded medals, trophies and certificates to motivate them.

OUTDOOR GAMES: The College caters to the needs of all major outdoor sports events with standard court and track facilities. Track with all safety measures like elbow guard, thigh pads, abdomen guards and First -Aid kit are provided.

INDOOR GAMES: A fully furnished Indoor Stadium is utilized to play Table Tennis, Chess, Carrom, etc... which are provided to students in the college campus.

MULTI-GYM: Fully equipped Gymnasium Hall is available in the Indoor Stadium with Medicine Box, Meinnam Weight Bench, Dumbbells Set of 1 to 5 kgs, Twelve Station Multi-gym, Weight Plates, Parallel Bar and Horizontal Bar, Treadmill, etc.

YOGA: The College conducts a Yoga Class to revive the ancient tradition and culture and to provide a healthy yoga practice along with academics. This leads to an increased performance of the students in all respects. Students who excel in sports and participate in various Sports level events are identified during the time of Admission. The sports activities are steadily monitored and necessary inputs and training are provided for enhancement. Special consideration is given to the students when they represent the college at various sports and games events in the University or at inter-collegiate levels. Students who represent the college in sports or games event are provided with necessary sports materials and allowances. The college also conducts special training for these students if necessary.

CULTURAL ACTIVITIES: As a part of co-curriculum activities, college conducts cultural activities for the overall development of the students. The cultural activities include programmes and competitions of dancing, singing, acting and mono acting, mime, street plays etc. Competitions of rangoli, mehendi, elocution, debate, traditional dress, cookery, handicrafts are also organized. To reveal the hidden talents of the students college conducts Ethnic Day. Students also participate in the Youth Festival of Gulbarga University, Kalburgi every year. There is an open air theatre for cultural programmes.

The College encourages students to participate in various cultural and literary activities and make the students excel in their fields of interest. The college conducts various cultural activities like Talents day, Inaugural and Valedictory functions in which students exhibit their talents.

Students participate in various Cultural Fest. Our college students take part in inter-college cultural competitions of Gulbarga University. The students' participation in cultural activities develops aesthetic sensibility and an appreciation for the arts.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 33.33

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |
| Paste link for additional information | View Document |

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 65.83

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 17.79 | 2.26 | 0.38 | 0.45 | 1.00206 |

| File Description | Document |
|--|-------------------------------|
| Upload audited utilization statements | View Document |
| Institutional data in prescribed format(Data template) | View Document |

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

| Name of ILMS Software | Nature of Automation | Version | Year of Automation |
|-----------------------|----------------------|---------|--------------------|
| E-Lib | Partially | 16.2 | 2012 |

Versatile capabilities of E-Lib software are:

Acquisition Control System

Bibliographic Control System

Circulation Control System

Serial Control System

Online Public Access Catalog

General Utilities

INTERNET

Computers with internet facility are available in the Library and Information Centre where library resources can be accessed. Institutional repositories. Open access to the library available through OPAC and Navigating tools to make the interface easy. The library staff actively supports the use of digital online culture.

OPAC

User-friendly search tool OPAC data search is highly descriptive with keywords, author name, title, subject, series and articles etc., to describe each item in the library collection is available through Electronic Resource journals, Articles Database, Open Access Journals, Full Text journals, e-Journals, Management e-Journals,

Practice of awarding Best Library User for students.

LIBRARY WEBSITE: Library information is available on college website i.e., www.vcbllgs.digitallibrary.com

LIBRARY AUTOMATION: Barcode technology speeds up the transactions, computers with a speed of 100 MBPS.

OPAC- is an effective search tool to map the entire holdings of the library, fully automated by an integrated set of services such as capturing, cataloguing, storing, etc.

E-Lib Software helps library digital repository to store, share and search useful scholarly materials.

NLIST : e-Resource usage like printing, photo copying, downloading and

scanning documents, Institutional Membership through N-LIST, are some other sources.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for Additional Information | View Document |

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: C. Any 2 of the above

| File Description | Document |
|--|-------------------------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.04

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1.14 | 0.11 | 1.38 | .27 | 2.28 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |
| Audited statements of accounts | View Document |

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 5.78

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 55

| File Description | Document |
|---|-------------------------------|
| Details of library usage by teachers and students | View Document |

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

In order to keep ourselves with current trends of technology we keep on updating its IT facilities. Below are the points with respect to IT infrastructure: Started from Celeron processor with CRT Monitors now we are using latest Intel core series processor with flat LCD/LED monitors. We are also using the latest operating systems (windows XP/7/8) and software applications as well.

Apart from black board explanation we also use LCD projector teaching to give our students virtual reality environment kind of learning, where they see and learn instead of hearing-and-learning.

The institution does have the facility of computer lab to meet the needs of new challenges in IT sector. University has introduced computer application as one of the subject to B.Com and E-Commerce. The whole syllabus contains Basics and Fundamentals of Computer Science, some programmes, practical exposure to students to fine the skills of the students. The institution has a computer lab to facilitate the students. The Wi-Fi facility is also available in the college campus. Students and staff can make use of internet to up-date their learning.

The institution has provided INTERNET to make use of E-resource and E-books.

Efforts are made by the institution to equip, and update the digital system according to global change and modernization. The staff and students are free to make use of computer labs, under the guidance of computer lecturer and technical staff. There are 38 computers in various areas like office, principal chamber, NAAC room, etc., these computers are well maintained by computer technician, they are updated in periodically whenever necessary

- Whole campus is made Wi-fi for internet usage.
- For effective class room delivery, focused information sharing and knowledge assimilation, 04 class rooms are ICT enabled.
- The Seminar Hall is equipped with PLUG and PLAY facility is provided to enrich the learning experience for stake holders on some learning centric occasions like Guest Lectures, Seminars and to fulfill the academic appetite of the students during conferences, Symposiums, etc.
- Library is having an Information Center where students are allowed to access INTERNET at free of cost.
- Apart from digital Library facility with access to good number of e-journals and Magazines.
- Departments are provided with a laptop for its faculty to use them in class rooms as needed for their content delivery with LCD and associated facilities in the class rooms.
- Some of the department maintains sufficient digital content for repetitive use of student and faculty such as Lesson Plan, Teaching Modules, Question Banks and Question Papers, etc. The above said digital content is also uploaded on college website to facilitate e-learning for the students.
- The Institution gets benefited by UPS and generator.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 31:1

| File Description | Document |
|--------------------------|-------------------------------|
| Student – computer ratio | View Document |

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 250 MBPS

| File Description | Document |
|--|-------------------------------|
| Upload any additional Information | View Document |
| Details of available bandwidth of internet connection in the Institution | View Document |

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 139.9

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|----------|---------|---------|---------|
| 7.91551 | 13.52624 | 9.41261 | 7.07966 | 8.11900 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format(Data template) | View Document |

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are physical, academic and support facilities like classrooms, sports room, library, computers, computer laboratory, Generator, Inverters, Water tank, Staircases, Stage, Multipurpose and Canteen in the college.

The authority and responsibility of utilization and maintenance of these facilities solely rests with the Principal. The Principal decentralizes his authority and powers with the Vice- Principals, Heads of the departments, Physical Director, Librarian, Non –teaching staff and Conveners/ Coordinators of various committees. As the Head of the Institution the Principal ensures the optimal utilization and maintenance of these facilities.

The following established systems and procedures for utilization and maintenance are followed:

- **The colleagues in the department give their requirements to the Head of the department. The head of department in consultation with the colleagues submits the application of requirements and maintenance to the Principal.**
- **The Principal verifies the requirements and grants permission for purchase or maintenance.**
- **The adequate budget is allocated for purchase, maintenance and upgradation of the facilities.**
- **The decisions regarding purchase is taken by the Principal in consultation with Management.**
- **The purchase requirements/ maintenance requirement of larger expensed are sent to the Management for approval and funding.**
- **The college signs contracts with external agencies for maintenance of IT facilities, Electrical equipment, Cleaning washrooms/ Toilets, Urinals, website, building, Garden, Plumbing, coloring, college campus and security (Personnel and CCTVs)**
- **The Personnel from BSNL – Telephone exchange Office maintenance/ repair of Telephone and Net connectivity facilities.**
- **Library maintenance is done by the Librarian with the help of Library attendants and Assistants. The furniture, Computers, Photocopying machines and Printers in the library are also maintained by the staff.**

- **The maintenance of the old loose books is done by the library staff.**
- **The Library committee helps in decision making in regard to purchase of books, magazines, journals, newspapers and maintenance thereof.**
- **The services of electricians and engineers are availed of as and when required.**
- **The regular cleaning of the campus and sweeping of classrooms are done by support staff, attendants and assistants.**
- **The Physical Director and the sports committee look after the maintenance of the playground and sports activities and Gym.**
- **The plumbing and repairing of pipes of the water tank and water supply facility in some departments are maintained by the support staff and plumbers from outside.**
- **There is 15 KVS Generator for overall power backup.**
- **The repair/ replacement of electrical devices like cables, wires, panel boards, fuses and lights/ tubes is done by hiring electricians as and when required.**
- **Damaged desks, benches, doors and windows are replaced by new ones carpenter on urgent basis.**
- **Fire extinguishers are fitted in proper places and refilled periodically.**
- **The painting and beautification of the campus is done periodically through hired external agencies.**
- **All the physical, academic and support facilities are also made available for utilization for various meetings and examinations. The facilities are also used by the Government for organization of tournaments, training and counting of the results of elections of Assembly Parliament and Local self-autonomous bodies like Zilla Parishad, Municipality and etc.**
- **All the physical, academic and support facilities are optimally utilized**

according to the Time- Table of the college and requirements of the Government.

| File Description | Document |
|---------------------------------------|-------------------------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 68.71

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 573 | 524 | 485 | 524 | 505 |

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.4

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 11 | 6 | 0 | 0 | 0 |

File Description

Document

Upload any additional information

[View Document](#)

Institutional data in prescribed format

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |
| Link to Institutional website | View Document |

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 24.3

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 243 | 129 | 156 | 256 | 142 |

| File Description | Document |
|---|-------------------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Details of student grievances including sexual harassment and ragging cases | View Document |

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 8.22

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 19 | 23 | 17 | 13 | 16 |

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Self attested list of students placed | View Document |
| Institutional data in prescribed format | View Document |

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 24.77

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 53

| File Description | Document |
|---|-------------------------------|
| Upload supporting data for student/alumni | View Document |
| Institutional data in prescribed format | View Document |

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 29.8

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 6 | 13 | 7 | 2 | 4 |

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 25 | 20 | 30 | 20 | 15 |

| File Description | Document |
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| Upload supporting data for the same | View Document |
| Institutional data in prescribed format | View Document |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 11

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 4 | 1 | 1 | 3 | 2 |

| File Description | Document |
|--|-------------------------------|
| Institutional data in prescribed format | View Document |
| e-copies of award letters and certificates | View Document |

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Student Council is an important link between the faculty and other students. It plays crucial role in coordinating, volunteering and mobilizing student participation. The Higher education has become student centric. As the elections to form student union is not conducted. Our college has formed certain Administration and academic committee to co-ordinate and for the smooth functioning of the college, the student council was formed by identifying the active students from each class. Principal, IQAC co-ordinator, welfare officer, NSS officer, and Physical Director identified and select best volunteers and best sports students to carry out their activities under the guidance.

The various co-curricular and extracurricular activities, which have students' representation on them are:

- Sports Committee: Under the chairmanship of the Principal, the Physical Education Director and members from the faculty of college, this committee has student players as representatives who take the lead role in organizing various sports and games competitions apart from Annual Sports Day for college students.**
- Cultural Committee: The Cultural committees are constituted annually by the Principal for college students. Each committee has a co-ordinator and staff member of the college, and student representatives to look into all cultural aspects of the campus and to organise all cultural programmes and events like Fresher's Day, Teachers Day, Fests, and Annual Day etc. in the college. The Student Council actively engage in drawing up the programme, conduct and support the various extracurricular e activities.**
- Scouts and Guides : The Rover and Rangers unit of the college organise various activities with the motto of "BE PREPARED". The students actively participate in the service activities of the college.**

- **NSS:** The NSS wing of the college is actively organizing various activities with the motto of “SERVE TO LEARN and LEARN TO SERVE”. Annual NSS camp is held every year where in the students are involved in cleaning of village with the active involvement of community members. Further the NSS wing also organizes social awareness programmes and capacity building activities.
- **Red Cross :** The red cross unit of the college serve with the motto of “Everywhere for Everyone” . Every year the unit organises the health check-up and blood donation camp with the support of the students.
- **Students representation** is also taken into consideration in IQAC, Library Committee, Sports Committee.
- **Class Representation** is made on the basis of semester end performance and General Secretary is selected based on the overall highest percentage score in 4th Semester and Sports Secretary is selected based on the achievements in sports.

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| Upload any additional information | View Document |
| Paste link for additional information | View Document |

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 7 | 6 | 2 | 6 | 7 |

| File Description | Document |
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| Upload any additional information | View Document |
| Institutional data in prescribed format | View Document |

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has a registered and functional Alumni Association. It meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment opportunities and scope for higher education. Alumni of the College contributed both financially and non- financially over the years in growth and development of the College.

The meeting of the Alumni association is held once in a year in the college. Students are required to submit the duly filled form of the Alumni Association, from the final Semester students to the Chairperson of the Association. Approximately 185 have been registered to the Association. Council of Alumni Association is in existence since 2004. It has been registered recently.

Alumni members of the college contributed around 2.0 lac towards the development of college. Many of the Alumni members are working in the different field like, Lecturer, Lawyers, Teacher, Bank Manager, Officers in various department of the state government, Bank Clerk, Postal Agent, LIC Officer and Alumni are also working as a Faculty in our college.

Some of our alumni assist the college in the process of student's placement and guide us about the employee requirements of industries. Some departments invite the alumni who have interactions with students about the pursuance of professional courses and career prospects.

Some of our alumni are in regular contact with the faculty and the Principal. They provide us valuable suggestions regarding the use of

technological devices in teaching- learning process. Some alumni contribute to the development of college by donating books. They contribute in policy making by their representation on the statutory and academic committees like IQAC. The alumni who are experienced and expert in their respective fields are invited to deliver lectures for the guidance of our students. During the last five years some of the meeting proceedings of the Association are;

- (1) To discuss on previous NAAC Peer Team observation related to Alumni Association.
- (2) To finance and support for the establishment of Open Air Theatre.
- (3) To provide financial assistance to meritorious and economically weaker sections of students.
- (4) To donate the Dustbins (USE ME) to the college.
- (5) To donate sitting benches in the college campus for Green Library
- (6) To organize Quiz Competition for Inter college level.

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5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

VISION

Education for empowerment of the Rural Youth and Human Excellence

MISSION

- 1.To serve the society's of educational thrust**
- 2.To create a way of good career and develop the competence among students to stand on their own in the competitive society with self confidence**
- 3.To educate economically and socially disadvantaged students**
- 4.To make students responsible citizens of the country with high moral standards.**

Higher education policies in India emphasis on employability, economic growth, entrepreneurship, woman literacy, nation building, and facing global challenges in education and business sectors.

- 1. The vision and mission of the institution is in tune with the higher education policies of the nation. The institution is making a significant contribution to the national development. It is imparting its education by keeping pace with the sweeping changes at the global and national level. The institution is also inculcating scientific and spiritual values among the students. The institution is not only emphasizing the progressive academic standards but also preparing the students for the role of future leaders. The college is providing the employment opportunities to the students by giving computer knowledge, Spoken English classes. Woman literacy is activating through the increase**

intake of girls students.

1. Translate the vision statement into its activities.

80 percent of the strength of the college belongs to SC/ST and other downtrodden community students. The institution is making the students to be awakened of their rights for making the society free from exploitation, ignorance, superstition and poverty. We are translating our vision in to mission by conducting various functions and programmes in this direction.

- 1. Considering the fact that majority of the students belong to rural area and are socially and/or economically weak, the leadership tries its best to address the economic constraints by providing financial help. Funds are contributed by faculty and institutions. The NSS unit holds, residential camp in adopted village. Sustained development of the villages is ensured by holding camps in a village for three successive years. Activities like digging soak pits, sanitation, orientation of the people regarding health, literacy etc. and under UBA programme 5 villages are adopted and preliminary survey work is conducted on house hold details, socio economic background of the villagers and sensitization on health, vaccination, cleanliness and preserving environment. These efforts of our students have met with success in adopted villages. Students are involved in these small steps towards nation building due to the vision of the leadership.**
- 2. Leadership among students is encouraged by motivating students to conduct surveys, lead the society in areas like plastic eradication, environment protection and create awareness through rallies, street plays etc. Capability building and employment generation are aimed at through introduction of career oriented courses and short term skill development courses.**

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6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The college has 02 Programmes, Arts & Commerce and PG in Commerce is introduced in the current academic year 2020-21. Over all administration looked after by the Principal. There are various informal committees to take care of matters like admission, scrutiny of application preparation of time table and institutional calendar of events, conducting examination and sports etc. The committees are working under the chairmanship of the Principal. The administrative responsibility of the college is given to non-teaching staff by fixing the certain duties to them. In this way, the institution has decentralized the administration of the college to improve the quality of education.

The effective practice of decentralisation and participative management is clearly reflected in the admission process adopted by the institution. Admission have witnessed a significant increase since last accreditation due to decentralisation and participative management. The College ensures publicity and transparency in the admission process. At the time of admission applications are invited and scrutinised by the admission committee. The admissions is done through advertising in all mass media. Prospectus and other details are uploaded on college website, providing details and schedule of admissions.

For the smooth functions of overall activities i.e., curricular, cocurricular and extra curricular activities, responsibilities have been entrusted to staff members. In addition to the IQAC, every staff of the member is included in different committees i.e., (a) Admission and Examination (b) NSS, Rover & Rangers (c) Sports (d) Tour committee (e) Cultural Committee (f) Ladies Forum (g) Library & Reading (h) Students Grievance Redressal Cell (i) Guidance and Placement Cell (j) Alumni & Parents (k) Planning

and Budget (l) Research Guidance Cell (j) Competitive Examination Cell (k) SC/ST (l) Student Welfare. The convener of every committee is entrusted the responsibilities to carry out the responsibilities assigned to them and also they are empowered to take any decision with regard to taking any decision for smooth functioning of every cells and units of the college.

The Principal of the college looks after day-to-day affairs of the College along with staff Representative, IQAC Co-ordinator and office staff. The Principal, in consultation with senior faculties, IQAC Co-ordinator, Librarian, Physical Education Director and Students Welfare Officer takes the needful decisions, plans and propose budget; submit for approval of the Governing Body. In addition to Admission Committee, the Principal is empowered to take the admission in the interest of students as per the prescribed guidelines from competent authority. In order to ensure academic discipline, the Principal is empowered to take needful decisions. Decentralisation, participation and accountability are the key factors to implementation of the quality of education of the college.

During the conduct of Sports Events, Annual Gathering, conduct of Seminars, Conferences, workshops, IQAC and Principal involve all the staff members and allocate the responsibilities for the smooth conduct of cocurricular and extra curricular activities. This kind of practice in the college has enabled every staff members to inculcate the belongness of the institution and actively involved in every responsibilities assigned by the IQAC and Principal from time to time.

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6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

As per the suggestion by IQAC, the college administration and management decided to pursue following strategies and activities with the aim to attain holistic development of the college.

1. Curriculum Development

- **Inclusion of field work, industrial visit and educational excursion in Undergraduate levels.**
- **Prepare job aspirants students for various competitive examinations and guidance for higher education after graduation.**

1. Teaching and Learning

- **Setting up of computer lab, installing LCD projectors in the classrooms, provision of PCs / Laptops to the departments and library, broadband internet facility for computer lab and departments, Wi-Fi facility to faculty and students.**
- **Learning through Field Work, study tours, Industrial visit, practical knowledge through laboratories.**
- **Enhancement of learning skills of the Students through participation in seminars, conferences, etc.**

1. Examination and Evaluation

- **College has complemented traditional written examination with assignments, debates, group discussion, literature review, power point presentation, google class, etc.**

1. Research and Development

- **Motivates, faculty members for research publications in peer reviewed journals with high impact factor.**
- **Encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons.**
- **Motivates the faculty members and the students to organise various seminars & workshops at Institutional / State / National / International levels.**
- **Faculties are encouraged to pursue research leading to M.Phil., Ph.D. During the assessment period i.e., 2015-16 to 2019-20 two faculty members conferred with Ph.D.**

1. Library, ICT and Physical Infrastructure / Instrumentation

- **Construction of New Library Building is under progress**
- **Provision for wi-fi facility in the campus for use of the e-learning resources.**
- **Separate internet connection in the library to access e- resources.**
- **Provision of model class rooms under college fund and other external funds.**
- **Procurement of equipment, teaching aids and books under College fund**

1. Human Resource Management

- **Motivating and facilitating the faculty members to participate in Refresher & Orientation courses. During the assessment period 05 faculty members completed Refresher course and 03 faculty members attended Orientation course.**
- **Arrangement of computer training programmes related to Tally and**

MS- office for Non-teaching staff

- **Self-appraisal of the teachers through maintenance of Academic Diary.**
- **Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee. Appointment of a doctor, who visits the college once in a week, for facilitating health check-up of the teaching and non- teaching staff.**

1. Industry Interaction / Collaboration

- **Desphande Education Trust, Chanakya Coaching Academy and Chaityana Computer organizes 30 hours programme for employability related skill development of our students.**
- **College conducts regular interaction with a number of industry houses like Hutti Gold Mines, Parle G Biscuits industry Hubli. Etc.,**
- **Industrial visit to Deepa Aqua Minerals, Gorebal, Ilkal, Vasavi Pipe Industry, Lingasugur. Karnataka Oil Federation, Raichur and the like by the UG students to broaden the real life experience of the students.**

Soon after the post accreditation, IQAC, Principal and staff of the college prepared exhaustive perspective plans including Peer Team Suggestions for the next five years tenure. Accordingly, with the support of our esteemed Management and guidance of Principal, IQAC, the perspective plans have been implemented periodically. The same is uploaded herewith for kind perusal.

| File Description | Document |
|--|-------------------------------|
| Upload any additional information | View Document |
| Strategic Plan and deployment documents on the website | View Document |
| Paste link for additional information | View Document |

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

VCB Education Society Arts and Commerce College has the following mechanism for day-to-day activities.

- (1) The governing body meets, as often as necessary.**
- (2) The College governing body discusses the needs of the college like finance, additional staff, performance of teachers and students etc. The proposals are sent to the society for approval.**
- (3) The administration of the college is done through the establishment of various cells, committees and bodies; statutory. The college has 16 different committees that enable smooth functioning. They hold regular meetings to plan and implement various activities for the development of the college. Detailed plans are prepared by taking into account the developmental needs of the college. The IQAC encourages and supports all such efforts.**
- (4) Principal and IQAC regularly updates the overall activities of the college, progression of the students achievements in academic and non academic activities.**
- (5) Has a cooperative Management. Management supports and guides the institution for the overall development of the college so that students community could able to get good academic proficiency and thereby by enabling them to continue for higher education and get placed at diferent levels. Management provides necessary human resources as per the proposal by the Principal and also provide necessary financial support to pay the salary of temporary staff.**

| File Description | Document |
|---|-------------------------------|
| Upload any additional information | View Document |
| Link to Organogram of the Institution webpage | View Document |

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

| File Description | Document |
|--|-------------------------------|
| Screen shots of user interfaces | View Document |
| Institutional data in prescribed format(Data template) | View Document |

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Teaching

- V.C.B Cooperative Society provides zero percent loan facility to the staff members.
- Promotional benefit as and when due to any staff .
- In the case of teacher on long leave, due to illhealth, arrangement of substitute teachers for completion of syllabus.
- Advance payment by the college as and when delay of salary disbursement by Government.
- Scope for Professional training outside the campus.
- Canteen for staff.
- Financial assistance for Workshops, Conference etc.,

- **Yoga training by expertise .**
- **ICT training.**
- **Separate washroom.**
- **Group Insurance.**
- **First Aid facility is available.**
- **The college has installed CCTV for security purpose.**
- **Wi-Fi facility for teachers.**
- **Facility of stationery and Xerox .**
- **One day salary of all employees is given to the deceased family when he is in service.**
- **Felicitation to teachers who conferred with Ph.D., recognition and other award.**

Non-Teaching

- **V.C.B Cooperative Society provide 0 percent loan facility to the staff members.**
- **Promotional benefit as and when due to any staff.**
- **Advance payment by the college as and when delay of salary disbursement by Government.**
- **Scope for Professional training outside the campus.**
- **Canteen for staff.**
- **Yoga training by expertise .**
- **ICT training.**
- **Separate washroom.**
- **Group Insurance.**

- **First Aid facility is available.**
- **Wi-Fi facility.**
- **Facility of stationery and Xerox .**
- **One day salary of all employees is given to the deceased family when he is in service.**
- **Fee concession for menial staff children.**

Some of the welfare facilities utilised by our college staff is highlighted herebelow:

(1) Contributed one day salary of permanent employee amounting to Rs.72,927 to the deceased members of Mr. Shanappa Kuragod, Peon, who expired in service during the year 2019.

(2) Most of the staff members utilised loan facility through cooperative Credited Society during the assessment period.

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| Upload any additional information | View Document |
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6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 8

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 4 | 2 | 0 | 0 |

| File Description | Document |
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| Institutional data in prescribed format(Data template) | View Document |

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 2 | 2 | 0 | 1 |

| File Description | Document |
|---|-------------------------------|
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centres) | View Document |
| Institutional data in prescribed format(Data template) | View Document |

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 10.67

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 1 | 4 | 2 | 1 |

| File Description | Document |
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| Upload any additional information | View Document |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View Document |
| IQAC report summary | View Document |
| Institutional data in prescribed format(Data template) | View Document |

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution follows the Performance Appraisal system as per the format of Collegiate Education, Govt.of Karnataka for faculty and non- teaching staff. The faculty submit the duly filled appraisal forms to the IQAC Co-ordinator. IQAC Coordinator and Principal analyse the report and recommend the suggestions for further proficiency in the assigned task of teaching.

The faculty is given feedback and clarifications if any, are sought. The appraisal system provides motivation for improvement. The Management also seeks a self appraisal by faculty. There is also provision for the appraisal of the administrative staff. The Principal submits a confidential report of each administrative staff member to the management. The office also maintains the Confidential Report of every non-teaching staff member. The participation in Orientation and Refresher course and pay fixation of an employee is recorded in the service Book of teaching and non-teaching staff. The performance appraisal system provides motivation to perform better while reprimands serve as deterrents to inappropriate behavior.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The financial resources of the college are from fees, salary grants from the

state Government and from UGC. There is effective and transparent system for managing finance laid down rules of Management, State and UGC. The college has mechanism of audit; internal and external. The internal audit is done by Chartered Accountant appointed by the Management and external audit by the office of Joint Director, Collegiate Education, Government of Karnataka. Audit objections are promptly resolved every year.

All the transactions are accounted properly and maintained using Tally software. After completion, the final statutory audit report is submitted to the management.

| File Description | Document |
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6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0 | 0 | 0 | 0 | 0 |

| File Description | Document |
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| Institutional data in prescribed format(Data template) | View Document |

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College prepares a budget every year. The various available and probable sources of receipts are considered while preparing the budget so that the budget is realistic. The budget is prepared in such a way as to

attain at least 10% growth from the previous year. The priorities are decided among the developmental needs and routine activities of the College with the consent of the Management.

Financial Resources are mobilized through:

- UGC staff salary disbursed by the Department of Collegiate Education, Government of Karnataka
- The management staff is paid by the Management
- Central Government Schemes and Projects of UGC & UBA and RUSA.
- State Government Scholarships and Fee concessions.
- Sponsorships to organise major events such as National/State Level. Conferences/ Seminars/ Workshops/Special lectures from generous alumni, parents, sponsors, well wishers.
- Regularly and timely submission of utilization certificates and request for release of next installment of grants for UGC funding after submission of progress report.
- Submission of new proposals for funding agencies like UGC, ICSSR and ICHR to undertake research
- Support and financial assistance from the Management
- Funds from alumni
- Funds from fees
- Interest earned on fixed deposits

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC cell is actively functioning since 2004, as per the guidelines of NAAC. The Internal quality assurance cell contributes significantly in institutionalising the quality assurance strategies and processes. The institution would like to highlight the two practices of IQAC..

- 1.Establishment of P.G. Programme. With the initiative of IQAC, the College planned to start the P.G. programme in commerce, from the academic year 2020-21. It was a long standing demand of the students and the observations of previous NAAC Peer Team, to have a PG programme. A suggestion to the management regarding the commencement of the course was submitted by IQAC in 2015-16. A proposal in this regard was submitted by the college to the University during the year 2018-19. Taking into consideration the infrastructural and human resources available in the college and the recommendation of Gulbarga University, Kalburgi , Dept. of Colligate Education, Govt. of Karnataka, accorded permission in 2019-20. Ultimately PG programme in Commerce will begin from the academic year 2020-21. Since our college is located in rural area, there was a need of P.G course in this area, earlier many of our meritorious students especially girl students used to miss the opportunity of doing PG, as they were to go to other places and it was not affordable for them.**
- 2.IQAC obtained feedback from all stakeholders that include students, alumni and parents, on a structured questionnaire on courses, teachers, infrastructure, teaching-learning and evaluation and other facilities provided by the institution. In this regard following initiatives are taken by IQAC**
- 3.Implementation of CBCS as per the guidelines of Gulbarga University, Kalburgi form 2018-19**
- 4.Conducting Induction programme to the fresher's in the beginning of every year.**
- 5.Improved teaching-learning and evaluation process through enhanced usage of ICT tools**

- 6. Motivation to do research activities and publication of research articles**
- 7. Establishing research centres in the college**
- 8. Organising seminars/workshops/Conferences and endowment lecture series**
- 9. Introducing number of certificate and value added courses**
- 10. Integrated curricular and co-curricular activities such as special lectures and interactions with academic forerunners.**
- 11. Organising cultural, sports and various activities.**
- 12. Providing more infrastructural facilities to the students.**
- 13. IQAC helps to obtain feed back from various Stake holders such as Alumni, Parents and students to enrich effective teaching, learning and evaluation process.**
- 14. IQAC collects the self Appraisal report from all the teachers to enhance the quality of education.**
- 15. Constructed library building with the initiation of IQAC**
- 16. Introduction of P.G course as per the recommendation of previous peer team report.**
- 17. Arrangement for sending notification through SMS to all the students.**
- 18. With the effort of IQAC, the different units of the college created awareness among the people of villagers regarding social evils.**
- 19. For security purpose institution has been installed CCTV and appointed security guard.**
- 20. By the initiative of IQAC Wi-Fi facility made available to all stakeholders.**
- 21. In the process of teaching and learning ICT has introduced eg. Google Class and SWAYAM**

22. By the initiative of IQAC, installed solar lamps, led bulbs, created water harvesting pond etc.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The college reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC. The following are best illustrated.

◦ Review of Teaching –Learning through Periodic meetings:

The Heads of departments, committee conveners and Vice Principals participate as representatives of

IQAC in periodic meetings of departments, Internal Examination Committee and their respective committees. The issues related to teaching-learning process are discussed in CDC throughout the academic year. The IQAC initiates staff meetings. The Principal arranges the meeting of teaching and nonteaching staff at least twice a term (at the beginning and at the end of academic term). The IQAC prepares Academic Calendar. The students' feedback on curriculum, teaching methods and ICT use is also taken. The faculty also has informal discussions with students regarding teaching- learning methodologies and changes in them. Through this system of review the IQAC has observed that there is a need of enhancing ICT infrastructure in the college.

◦ Teaching-Learning Reforms facilitated by the IQAC:

The IQAC makes several recommendations in its Annual Plan of Action

aiming at bringing about overall improvement in the functioning of the college. They include reforms in teaching learning and evaluation. Along with regular 'Chalk and Talk' method, most of the departments conduct student seminars, group discussions, PPT presentations and Google Class room as integral part of teaching and learning. The IQAC constantly encourages the faculty to use ICT tools, videos and films in teaching. The IQAC has advised the administration to enhance and enrich ICT infrastructure by procuring advanced/ latest ICT tools, Wi-fi facility and Broadband Internet connectivity. The

renovated laboratories for effective teaching and learning. LCD projectors have been provided to most of the departments and Internet facility has been provided to all departments. The faculty use social media like WhatsApp, YOUTUBE, Facebook, Google Class Room and SMS/e-mails for establishing communication with students and peers. The IQAC has also recommended to the administration to purchase latest books, journals and build ICT based seminar halls. IQAC recently took initiation for students to register their names in SWAYAM courses, which is introduced by UGC.

The evidence of success of learning and evaluation methods, the use of variety of teaching learning methods, is seen in the increased number of students featuring in the University merit lists and students securing University results.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. 3 of the above

| File Description | Document |
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| Upload e-copies of the accreditations and certifications | View Document |
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |
| Paste web link of Annual reports of Institution | View Document |

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college give top most priority to the safety and security of the students and gender equality. To ensure those things, the following initiatives are taken by the college.

- 1.Safety and Security.**
- 2.Counselling**
- 3. Common Room**

1. Safety and Security:

- The college has security guard on the gate to check identification of students and visitors for safety purpose.**
- The college has Sexual Harassment Redressal Committee for girl students and there is a Complain cum Suggestion Box in the college premises.**
- Harassment of girl students' are redressed by bringing the same to the notice of Faculty or non-teaching staff.**
- The college campus is under CCTV (Closed Circuit TV) surveillance, to monitor the activities going on inside the campus.**
- The college conducts frequently lectures and give guidance to students regarding safety and security issues by Police officers and experts.**
- No one allowed into the campus without Identity card.**
- The college organises lectures and workshops on Gender Equality issues regularly.**

- The college undertakes initiatives to promote gender equality in decision making process for example, student council consists two girls.

1. Counselling :

- There is a active counselling cell consisting all the staff members of the college.
- The cell frequently gives the information about personality development and job opportunities in the competitive world, to the students.
- The college organises lectures regarding the benefits and wellbeing of students.
- The college also conducts activities like, personal counselling, Various tests are conducted and guidance given regarding personal problems in study, concentration, memory, adjustment, family problems, health problems, financial problems, tension etc.

1. Common Room

The college has the following facilities for girl students and staff members-

- Common room for girl students with basic facility.
- Separate reading area for boys, girls and staff in the library.
- The college has 'Girl's hostel', with the facilities like reading room, dinning hall, water purifier, organic fertilizer bin are provided in the hostel.

With these facilities college ensures the safety and security of the students

| File Description | Document |
|---|-------------------------------|
| Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | View Document |

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

| File Description | Document |
|-----------------------|-------------------------------|
| Geotagged Photographs | View Document |

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The college gives utmost importance environmental issues in this regard, the college has conducted Green Audit and plastic free campus. The college took many initiatives regarding the same, those are

Solid waste management :

The college have two kinds of solid waste management, i.e, bio-degradable and non degradable. The biodegradable waste like kitchen waste, leftovers from the canteen, leaves falling from plants, paper etc is composted. The compost is used for the garden on the campus.

The non degradable waste like plastic, glass, iron is disposed off in scrap. Used / waste paper is sent for shredding and recycling. Sewage disposal is done through underground drainage system.

Liquid waste management :-

The college has rain harvesting system to improve the ground water. Liquid waste is usually in the form of water in canteen, hostel, etc., and the same will be used for gardens.

E-Waste Management.

Majority of the E-waste is produced by the office, Department of Computer Science and other laboratories. The E-wastes are CPU monitors, projector, motherboard, keyboard, UPS batteries and cartridges of laser printer. E-Waste gathered by all the departments are collected at one side and disposed to the vendor for exchange of money. UPS are recharged / repaired / exchanged by the supplier. The low configured computers are donated to our sister institutions.

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Response: Any 4 or All of the above

| File Description | Document |
|------------------------------|-------------------------------|
| Any other relevant documents | View Document |

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: C. 2 of the above

| File Description | Document |
|--------------------------------------|-------------------------------|
| Certification by the auditing agency | View Document |
| Certificates of the awards received | View Document |

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Disabled-friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

| File Description | Document |
|--|-------------------------------|
| Geotagged photographs / videos of the facilities | View Document |

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

- **To inculcate the social responsibilities among students and staff, college is regularly conducting activities pertaining to tolerance and harmony, cultural and regional and communal socio-economic related activities are best achieved through the celebration of Holy, Dasara, and Founder's day at Institution level. Students have formed various clubs which also support and propagate the idea of diverse cultures.**

The Cultural Fest is an annual event, where the Institute invites popular singers with their teams to enthrall the students with rich cultural songs. International Yoga day is celebrated every year. International commemorative days like women's day and voter's day are conducted and marked by appropriate competitions. The students' cultural programme has always themed of communal and inter-religious harmony. Social connectivity with rural people residing in and around the institute is also encouraged respecting the cultural, communal, socio-economic and linguistic values of locals.

- **The mission of the college is to promote tolerance, culture, national integrity and imbibe Human values. In order to achieve this goal, the college organised and celebrated a number of activities. Both the employees and students of our college come from rich cultural background. The college gives equal opportunity to every student. The events are divided into different categories National festivals, International days, local festivals confined to college activities like Talents day, cultural forum - inauguration and valedictory. Celebration of founder's day. The college celebrates Kannada Rajyothsava , Teachers day , Women's day, Environmental day and International yoga day. As the students actively participate in all the above activities**
- **Lingasugur is surrounded by Historical Monuments like Asoka Inscriptions in Maski, Mudgal Fort, Jaldurga Fort, etc., to preserve and conserve of these monuments, our students frequently visits and conduct field work.**
- **Our college sincerely make efforts to protect and preserve the Pre-history sites like Piklihal, Vatagal, Maski which are surrounded by Lingasugur.**
- **To inculcate the moral values among students and staff, college invites motivating speakers, spiritual gurus, role model, professionals, experts to deliver lectures regularly.**
- **To protect Flock arts and Lambani culture, we organized a week long training camp of Veeragase and Dollukunita from expertise, for**

students, which are very famous in Karnataka and to protect the Lambani culture students are taken to the Tanda's, to understand their culture and tradition.

- College organizes Ethnic Day (Janapada Habba) every year for the students, to protect Indian Desi culture, tradition, Languages, etc.,
- To promote cultural background of the Raichur District, college has deputed students to exhibit at the competition conducted at the level of Youth Festival in Gulbarga University, Kalburgi.
- In the recent flood affected areas of neighbouring villages of Lingasugur taluka, entire staff and students together initiated an effort to collect financial support from localite and with the contribution of every staff and students, we have supported many family members financially and materialistically.

| File Description | Document |
|--|-------------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View Document |

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our college comes under Hyderabad-Karnataka region which was considered most backward region in Karnataka, it is the need of our's to educate and sensitize the constitution right and duties and responsibilities and increase consciousness about citizens rights. The college regularly creates awareness about constitutional rights among the students, staff and community at large. Some of the activities initiated by the college with regard to constitutional obligations are;

- Free Legal Aid awareness programme conducted with the JMFC and Taluka Bar council, Lingasugur.

- **Invites regularly Judges, Police Personnel, Lawyers and subject Experts to deliver special lecture on constitutional rights, duties and responsibilities, etc.**
- **Traffic awareness programme conducted regularly to highlight the rules and regulations of Road Transport Office, Government of India in association with Department of Police, Lingasugur.**
- **Road safety awareness programme conducted and students rally organized.**
- **To inspire students to join Military Force / Police Department to render service for the protection of nation at large.**
- **On the eve of National Voters Day (January 25th) Jatha programme is conducted every year.**
- **College promotes Systematic Voters' Education and Electoral Participation program. It is the flagship program of the Election Commission of India for voter education, spreading voter awareness and promoting voter literacy in India.**
- **Promote staff of the college to educate about the importance of compulsory voting during different mode of election**
- **The course on “CONSTITUTION OF INDIA is introduced by the affiliating university which is a compulsory foundation course for I Degree of all the programmes . It is treated as a CORE Subject (Student Cantered). Students are able to, discuss the growth of the demand for civil rights in India for the bulk of Indians before the arrival of Gandhi in Indian politics. Since the last five years, the Institute has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following area**
- **National Identities and Symbols: The Institute has always taken various direct and indirect steps which promote the awareness about various National Identities and Symbols. The Institute celebrates the, Independence Day & Republic Day with great pomp and vigour. The**

Faculty organizes and celebrates the Constitution Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals.

- **Fundamental Duties and Rights of Indian Citizens:** The Faculty has organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students have enthusiastically participated in various programs like: Academic programs like Seminar, Conferences, Expert talks, and Special lecture etc .which have enriched the awareness about these aspects. Various activities like poster making competition, etc. Organizing Annual Competitions on various contemporary legal issues. Organizing various forms of legal aid and legal awareness camps to impart awareness of such issues.
- **Constitutional Obligations:** The Institute has organized student centric activities like paper, poster & essay competition through Club Activities which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

| File Description | Document |
|--|-------------------------------|
| Any other relevant information | View Document |
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View Document |

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. 3 of the above

| File Description | Document |
|--------------------------------|-------------------------------|
| Code of ethics policy document | View Document |

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Valaballary Channabasaveshwar Education Society's Arts & Commerce College is serving the society through holistic approach by involving the students in many national and commemorative days, events and festivals. The vision of the college is to provide Holistic Education that means all round development of the students. The College strongly believes that unless the present generation of youth are not sensitized about the significance of the festivals of our secular country and the sacrifices which great men and women of this country have made for uplifting their countrymen the students are not able to understand their responsibility to the nation. To build a nation of youth who are noble in their attitude and morally responsible,

The organization of festivals and anniversaries could be categorized as follows:

a) National festivals

b) Birth and Death Anniversaries

c) Other Days of National and International Significance

a) The college organizes the following National Festivals

- 1.National Youth Day - Swami Vivekananda - 12th January**
- 2.National Voters Day – 25th January**
- 3.Republic Day- 26th January**
- 4.Independence Day- 15th August**
- 5.Kannada Rajyothsava - 1st November**

6. Kalyana Karnataka Liberation Day – 17th September

b) Birth and Death Anniversaries:

The college celebrates the birth and death anniversaries of the following great Indian personalities:

- **Savitribai Phule Jayanti- 3rd January**
- **Swami Vivekanand Jayanti- 12th January**
- **Bhart Ratna Dr. Babasaheb Ambedkar Jayanti- 14th April**
- **Mahatma Gandhi And Lal Bhadur Shastri Jayanti- 2nd October**
- **Teachers Day - Dr.Sarvepalli Radhakrishnan - 5th September**
- **National Education Day - Maulana Abul Kalam Azad - 11th November**

c) Other Days of National and International Significance:

Besides the birth and death anniversaries of great personalities, the college also organizes, the following Days of national importance:

- **International Women's day, - 8th March**
- **International Day of Yoga - 21st June**
- **National Intergration Day- 31st October**
- **International AIDS Day. - 1stDecember**

The objective of celebrating the birth/ death anniversaries of these great personalities is to pay deep tribute to their sacrifice, social reforms and contribution to social and national development to the nation.

| File Description | Document |
|--|-------------------------------|
| Annual report of the celebrations and commemorative events for the last five years | View Document |

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice - I

Promotion of Economically Weaker but academically competent by providing Financial Support by the college.

Objectives:

- To identify academically competent and aspiring students.
- To reduce the drop out ratio.
- To cater diversified students and take parental care.
- To counsel and guide students for higher education.
- To build the confidence level of socially backward students.

GOAL: The holistic aim of this particular scheme is to promote good number of students to prepare them competent academically and get good position, in turn, such students can uplift the downtrodden to the main stream.

CONTEXT:

The geographical background of the college itself witness that, the location of the college is in the vicinity of backward area, parents are most negligent about the progression of their children in line with academics. To promote and encourage every child of the neighbouring villages, the staff of the college unanimously decided to encourage students

to continue education irrespective of the background. As most of the family members are depended their survival on agricultural labour work and are getting meager salary, who also find challenging to promote their children for further education. In view of this circumstances, during the year 2017-18 college has introduced a scheme called - Promotion of Economically Weaker but academically competent.

3. PRACTICE: Based on the academic performance at the entry level and economic status of the students, college short list such students and facilitates necessary provisions like; waive off in fees, providing uniform, study materials, text books, etc.

4. Evidence of success: The track record of the college during the last three years, good number of students continued their education for different PG courses. Parents expressed their gratitude towards college about the success of their children, in addition to the financial support from the college, scholarship provisions from different sources are enabled to get benefitted.

5. Problems Encountered and Resources Required: The prize money is small and requires more fund for the activity.

Best Practice - II Identification of Village under UBA (Unnata Bharata Abhiyana)

Objectives:

- To Develop process in line with higher education.
- To improvise the livelihood of villagers.
- To Educate on ICT trend.
- To engage the faculty and students in understanding rural realities.

- To identify and select existing innovative technology.

1. GOAL: In order to move towards the holistic development of the villages, human development and economic development which needs to be developed in an integrated way. Ultimate aim of this practice is to prepare villagers to the current trend.

2. The Context : As foreseen by Mahatma Gandhi in his seminal work, “Hind Swaraj”, the western development paradigm, based on centralized technologies and urbanization has given rise to serious problems like increasing inequity and climate change due to rapid ecological degradation. To ameliorate these problems, it is necessary to promote development of rural areas in tune with Gandhian vision of self-sufficient “village republics”, based on local resources and using decentralized, eco friendly technologies so that the basic needs of food, clothing, shelter, sanitation, health care, energy, livelihood, transportation and education are locally met. This is the aim vision of the holistic development of villages.

3. The Practice : In the vicinity of Lingasugur, Dist. Raichur, our's is the only college which has taken the scheme of Unnata Bharat Abhiyana (flagship programme of MHRD, Govt.of India). As most of the villages surrounded here are below economic status and are depended their livelihood only on agricultural labour. Similarly, most of the villagers are prone to different diseases / health issues. Based on the survey made by the Department of Sociology, found out that most of the villagers are facing problems like; poverty, illhealth, illiteracy, malnutrition, underweight, etc. Based on this report, college has identified 5 villages viz; Neeralkeri, Maraganahal, Yalagaladinni, Gudihal and Maraldinni, which are within the radius of 15 Kms from campus. This also enabled NSS, YRC, Rovers and Rangers volunteers to know about social problems and inculcate moral values and social responsibilities. The practice of this schemes involve the activities like; (a) Household survey (b) Awareness programme on personal hygiene and public health (c) Education on Social Awareness, etc. (d) Adopting technology to the village level. (e) Training programme on Water Management and Artisans and rural Industries, renewable energy sources, etc.

4. Evidence of Success: Residence of 5 villagers actively involved in various awareness programmes, training sessions conducted through Unnata Bharat Abhiyana. Most of the villagers educated about the prominence of higher education, most of the students started encouraged by parents to continue higher education. Villagers able to know about the various schemes of government from State and Central. With the help of awareness programs, good numbers of villagers participated in voting processes. College has connected villagers to main stream like Hospital, Education Institutions, Scholarship provisions, etc. Use of plastic has been substantially reduced.

5. Problems Encountered and Resources Required : Initially villagers were not cooperative due to the illiteracy, people at village level were isolated to the activities conducted by this scheme.

| File Description | Document |
|--|-------------------------------|
| Best practices in the Institutional web site | View Document |

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Lingasugur or Lingasugur Chavani, a small town of rural image, has a great history of its identity. According to the inscription of Kardakal 400 it was the capital of Raja Billama. Then it became district place during Nizam rule. After Independence it became a Taluka as well as a revenue sub-division of

Raichur. Valaballary Channabasaveshwar Arts and Commerce College, Lingasugur had been established in the year 1984. Sri. Basavaraj Patil Anwari, Ex- Central and State Minister and Sri. Hampanagouda Badarli an MLA of Sindhanoor was the real strength and spirit behind the establishment of this education society. Realizing the importance of Higher education for this educationally backward area, they thought of establishing higher educational institutions, as a result the Valaballary Channabasaveshwar Arts and Commerce College came into being in 1984.

GOALS AND OBJECTIVES OF THE SOCIETY

The society being inspired by the educational philosophy of Sri Valaballary Channabasaveshwar Swamiji

of Vallaballary, a village in Sindhanoor Taluka, is sincerely making efforts to give higher education to all irrespective of caste and creed. The main object of his philosophy is to have an amicable and amiable existence and development of all people. To ensure that society has farmed the following goals and objectives.

- 1) To provide education to SC/ST, Rural and Backward Class students.
- 2) To bring the economically backward students into main stream of life.
- 3) To improve their life standards.
- 4) To strengthen them with communication skills so as to help them to get many jobs as possible.
- 5) To provide more educational opportunities for female students.

ABOUT THE COLLEGE.

With the aim to give higher education to educationally backward people our Honorable president Sri. Basavaraj Patil Anwari has founded this college in 1984, with the guidance Sri Valaballary Cahannabasaveshwar Swamiji. In the beginning the strength of the students was very less. But as the years passed on the flow of students improved lot. To meet the needs of students of all sections of society and to encourage their employability several optional subjects have been introduced. Recently we have introduced “Optional English” and Career Oriented Programmes” and add-on courses in “Computer Applications, Human Rights and Panchayat Raj Rural Administration”.

DISTINCTIVENESS OF THE COLLEGE

1. More than 94% of the students are belonging to reserved, economically weaker category on comparison with general category.
2. Our's is the only college which has taken Unnatha Bharat Abhiyana – flagship programme of MHRD, Govt. of India to adopt 5 neighbouring villages for carrying out various social activities.
3. Our's is the only college for sanction of Certificate course on Banking & Financial Service and Tally ERP 9 with GST from NSQF, MHRD, Govt. of India during the year 2019-20.
4. College has spacious campus of 7 acre and 32 guntas.
5. College has well experienced and competent teachers.
6. Semester end result of outgoing students during the last five year is remarkable with more than 80%.
7. 04 Class rooms are mounted with smartboard and 01 at seminar hall.
8. College has subsidized canteen facility for students and staff.
9. During the last five years, good track record of sports laurels including university blues.
10. Ours's is the first college to introduce google class, SWAYAM. Good number of students enrolled for SWAYAM courses.
11. Security and safety measures taken by the college by mounting good number of surveillance camera at every class rooms and prominent places of the campus.
12. College has a separate Library building, introduced green library.
13. Green audit is implemented in the institution in order to sensitise about environment.
14. To inculcate the research culture and enrich the course curriculum, college has conducted seminars, conferences, workshops, special lectures.

15. Introduced M.Com. course during the year 2020-21.
16. College has laboratories like; Computer, Commerce, Language and Janapada.
17. Soil conservation bunds are also established.
18. **Applied for Research Centre from Kannada University, Hampi and inspection is conducted by BOS for approval of Research Centre.**

| File Description | Document |
|--|-------------------------------|
| Appropriate web in the Institutional website | View Document |

NAAC

5. CONCLUSION

Additional Information :

Almost all the recommendations made by the previous Peer Team is complied periodically. In the entire Raichur District, our's is the only college which have got approved 02 Certificate courses i.e., (a) Banking and Financial Service and (b) Tally ERP 9 with GST. Similarly, our's is the only college got approved for Unnatha Bharat Abhiyana (UBA) for development of rural education and health awareness. Adopted 5 villages under this scheme. One faculty member compiled a book on “Forts of Raichur and Kopopal District – A Study” which is going to publish shortly. The Department of Kannada has taken active role in establishing Janapada Lab with the concept to educate students community about ancient culture, food system, traditional dressing, etc. With the development of Commerce Lab, students are getting educated about banking, stock market activities.

Concluding Remarks :

The entire report of the SSR is collectively compiled by every teaching staff of the college. IQAC has taken active role right from the post NAAC in implementing the observations made by previous Peer Team members. The active initiations of IQAC, support services units like NSS, YRC, Rovers and Rangers and other units of the college, good number of quality related activities been conducted during the assessment period. We are thankful to NAAC for enlightening us about the quality measures as per national parameters. Before the preparation of SSR, college has conducted orientation programme on Revised Manual. This has eased criterion wise heads, to prepare the report and document accordingly. To the best of our knowledge the entire SSR is prepared with actual documents based on the records available in the college. College has good track record of very many activities. On behalf of our esteemed Management, Staff and students, we are thankful to the Commissioner of Collegiate Education, Directorate of Collegiate Education and Joint Director, Collegiate Education, Government of Karnataka for guiding institution to adhere to the norms of NAAC parameters from time to time. We are also thankful to our esteemed Management in

supporting and encouraging the staff by way of guidance, providing matching financial support and finally, I, the Principal, thank every staff of the college in coordinating for the preparation of SSR.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

| Metric ID | Sub Questions and Answers before and after DVV Verification | | | | | | | | | | | | | | | | | | | | |
|-----------|---|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|---------|---------|---------|---------|---------|-----|-----|-----|-----|-----|
| 1.1.3 | <p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <p>1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University</p> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above</p> | | | | | | | | | | | | | | | | | | | | |
| 1.2.2 | <p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>0</td><td>2</td><td>0</td><td>0</td><td>4</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>6</td><td>6</td><td>4</td><td>4</td><td>4</td></tr></table> <p>Remark : Input edited referring data uploaded by HEI.</p> | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 0 | 2 | 0 | 0 | 4 | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 6 | 6 | 4 | 4 | 4 |
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | | | | | | | | | | | | | | | | | |
| 0 | 2 | 0 | 0 | 4 | | | | | | | | | | | | | | | | | |
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | | | | | | | | | | | | | | | | | |
| 6 | 6 | 4 | 4 | 4 | | | | | | | | | | | | | | | | | |
| 1.2.3 | <p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>190</td><td>225</td><td>120</td><td>120</td><td>120</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>180</td><td>230</td><td>120</td><td>120</td><td>120</td></tr></table> <p>Remark : Input edited referring data uploaded by HEI.</p> | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 190 | 225 | 120 | 120 | 120 | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 180 | 230 | 120 | 120 | 120 |
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | | | | | | | | | | | | | | | | | |
| 190 | 225 | 120 | 120 | 120 | | | | | | | | | | | | | | | | | |
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | | | | | | | | | | | | | | | | | |
| 180 | 230 | 120 | 120 | 120 | | | | | | | | | | | | | | | | | |

3.3.2

Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 2 | 4 | 1 | 1 | 1 |

Answer After DVV Verification :

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 2 | 2 | 1 | 1 | 1 |

4.2.3

Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| .75 | 1.07 | .82 | .16 | 1.92 |

Answer After DVV Verification :

| | | | | |
|---------|---------|---------|---------|---------|
| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| 1.14 | 0.11 | 1.38 | .27 | 2.28 |

Remark : Input edited referring data uploaded by HEI.

4.2.4

Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 140

Answer after DVV Verification: 55

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 3 | 4 | 6 | 5 | 2 |

Answer After DVV Verification :

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 1 | 2 | 2 | 0 | 1 |

2.Extended Profile Deviations

| | | | | | |
|-----|--|---------|---------|---------|---------|
| ID | Extended Questions | | | | |
| 1.1 | Number of courses offered by the Institution across all programs during the last five years | | | | |
| | Answer before DVV Verification: | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| | 128 | 117 | 114 | 113 | 113 |
| | Answer After DVV Verification: | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| | 127 | 116 | 113 | 113 | 113 |
| 1.2 | Number of programs offered year-wise for last five years | | | | |
| | Answer before DVV Verification: | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| | 6 | 6 | 6 | 6 | 6 |
| | Answer After DVV Verification: | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| | 6 | 6 | 4 | 4 | 4 |
| 2.1 | Number of students year-wise during last five years | | | | |
| | Answer before DVV Verification: | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| | 936 | 726 | 637 | 698 | 857 |
| | Answer After DVV Verification: | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
| | 936 | 726 | 637 | 698 | 856 |

2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 224 | 174 | 209 | 290 | 330 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 214 | 164 | 201 | 280 | 313 |

3.2 Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 6.60 | 8.37 | 7.42 | 5.030 | 5.40 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 6.72 | 8.38 | 7.42 | 5.030 | 5.41 |